



INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

Dundigal, Hyderabad-500043

NBA Mandatory Program Specific Files

S. No	Name of the File
1.	NBA Accreditation reports of past visits & list of actions taken on weaknesses and deficiencies of latest NBA visit (if any)
2.	Evidences of program specific budget allocations and utilization in the last 3 years and sample bills.
3.	Records of process used in defining vision, mission, PEO and PSO statements
4.	Publication and dissemination among stakeholders & awareness programs on vision, mission, & PEO, PO, PSO statements
5.	Justification of PEO matrix against department mission elements
6.	Records of program curriculum and process used to identify extent of compliance of curriculum for attaining POs & PSOs
7.	Records of delivery details of the content beyond the syllabus & list of activities/ events organized for past 3 years.
8.	Records of instructional methods and pedagogical initiatives used in teaching and learning.
9.	Records of list of methodologies used to support weak students and encourage bright students and impact analysis.
10.	Records of quality assessment in continuous internal evaluation- internal question paper, assignment, quiz, etc.
11.	Evidences of quality student's projects & rubrics used to assess the student projects and its outcomes in the last three years
12.	Records of initiatives related to industry interaction & partial delivery of lectures by experts from industry/research institutes and its impact analysis in the last 3 years.
13.	Records of industry internships/ summer training and its impact analysis in the last 3 years.
14.	Records of course outcomes (COs) of all courses
15.	Records of CO-PO/PSO mapping of all courses as well as courses-PO/PSO mapping.
16.	Course file with plan of course delivery, question papers, answer scripts, assignments, reports of assignments, project reports, report of design projects, list of laboratory experiments, etc.
17.	Records of list of assessment tools used for PO and PSO & attainment values. Observation and actions taken based on the results of POs /PSO in the last 3 years.
18.	Evidences of number of seats filled under various quotas and quality of students (ranks/percentage of marks) admitted to the program in the last 3 years.
19.	Evidences of program success rate (success rate without backlogs and success rate within the stipulated period) in the last 3 years.
20.	Evidences of academic performance of 2 nd and 3 rd year students in the last 3 years.
21.	Evidences of placement, higher studies and entrepreneurship details in the last 3 years.
22.	Evidences of list of professional societies and number of events organized by the Department in the last 3 years.
23.	Records of technical magazines, newsletters, etc & student participations in the inter-

	institute events & list of awards received by the students in the last 3 years.
24.	Details of faculty student ratio.
25.	Records of list of regular/contract/visiting faculty members with their appointment letters, designation, qualification, promotion, salary details, etc.
26.	Evidences of short-term courses/workshops arranged, course-modules developed, faculty competencies and innovations done by the faculty in teaching and learning process.
27.	Evidences of faculty participation in the FDP/STTP/NPTEL/training activities in the last 3 years.
28.	Evidences of faculty publications/books/chapters/citations/IPRs/awards/Ph.D awarded and number of Ph.D scholars guided by faculty members in the last 3 years.
29.	List of R&D projects and consultancy projects along with approval letters & proof of working models/ products developed by faculty in the last 3 years.
30.	Records of student feedback on teaching learning process & faculty performance appraisal system and corrective measures taken in the last 3 years.
31.	Records of list of program specific laboratories and other computing facilities available within the department.
32.	Records of project laboratories, research laboratories, industry-supported laboratories and other additional facilities available within the department.
33.	Records of lab maintenance and safety measures available within the department laboratories.
34.	Evidences of non-teaching staff members along with their appointment letters, degree, skill upgradation, etc.
35.	Records of academic audit and corrective measures taken in the last 3 years.