



INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

Dundigal, Hyderabad – 500 043

MINUTES OF

1ST MEETING OF THE ACADEMIC COUNCIL HELD ON 12TH SEPTEMBER, 2016

The First Meeting of the Academic Council was held at 10:00 AM on 12 September, 2016 (Monday) in the Board Room under the chairperson.

Dr. L V Narasimha Prasad, chairperson of the Academic Council of Institute of Aeronautical Engineering (Autonomous), Dundigal, Hyderabad presided over the meeting.

The following members were present:

S No.	Name	Designation	Category
1	Dr L V Narasimha Prasad	Principal, Computer Science and Engineering Institute of Aeronautical Engineering	Chairman
(Three nominees of JNT University , Hyderabad)			
2	Dr. G K Vishwanadh	OSD to VC, Professor of Civil Engineering, Jawaharlal Nehru Technological University Hyderabad, Hyderabad	Member
3	Dr. B Anjaneya Prasad	Director of Evaluation, Professor of Mechanical Engineering, Jawaharlal Nehru Technological University Hyderabad, Hyderabad	Member
(Experts from outside College, nominated by Governing Body)			
4	Prof. A Damodaram	Vice - Chancellor Sri Venkateshwara University Tirupati.	Member
5	Dr. T V Suresh Kumar	Registrar - Academics and Professor of Computer Science and Engineering, M S Ramaiah Institute of Technology, Bangalore	Member
(All the Heads of Department)			
6	Dr. K Rajendra Prasad	Head, Computer Science and Engineering	Member
7	Dr. G Ramu	Head, Information Technology	Member
8	Dr. K G K Murti	Head, Mechanical Engineering	Member
9	Dr. P Mallikarjun Sharma	Head, Electrical and Electronics Engineering	Member
10	Dr. M Ramesh Babu	Head, Electronics and Communication Engineering,	Member
11	Dr. D Govardhan	Head, Aeronautical Engineering	Member
12	Dr. Venkata Ramana Gedela	Head, Civil Engineering	Member
13	Dr. M Anitha	Head, Freshman Engineering	Member
14	Dr. J S V Gopala Sharma	Head, Management Studies	Member
(Faculty member secretary)			
15	Dr. M Rajasekar	Professor of Computer Science and Engineering	Member
(Four teachers representing different categories)			
16	Dr. P G Krishna Mohan	Professor, Electronics and Communication Engineering	Member
17	Dr. R Krishnaiah	Professor, Information Technology	Member

18	Prof. V V S H Prasad	Professor, Mechanical Engineering	Member
19	Prof. N Krishna Mohan	Professor, Aeronautical Engineering	Member

The following members were absent:

S No.	Name	Designation	Category
20	Dr. N Yadaiah	Registrar, Professor of Electrical and Electronics Engineering, Jawaharlal Nehru Technological University Hyderabad, Hyderabad	Member
21	Dr. B N Bhandari	Director - Academic Planning Professor Electronics and Communications Engineering, Jawaharlal Nehru Technological University Hyderabad, Hyderabad	Member
22	Mr. C Praveen Reddy	CEO and Managing Director, Automotive Robotics Engineering Services India Private Limited, Secunderabad	Member

The chairperson of the Academic Council welcomed all the members. The Academic Council discussed the agenda items and resolved as per the details given below.

AGENDA

1. Approval of the proceedings of the UG BOS meetings of Combined/Joint, AE, CSE, IT, ECE, EEE, ME, CE and PG BOS meetings of Aerospace, CSE, SE, Embedded Systems, PEED, CAD/CAM and Structural Engineering, MBA along with the course structure and the syllabi for the Academic Year 2016 – 17.
2. Constitution of Standing Committee of Academic Council.
3. Academic calendar for First B.Tech I and II Semesters under Autonomous status for the year 2016 – 17.
4. Approval of Examination and Results manual under autonomous status.
5. A brief report on JNT University Hyderabad, Hyderabad Approvals.
6. Result Analysis for the year 2015-2016.
7. Approval of Outcome Based Education (POs and PEOs of all the UG and PG courses under autonomous status).
8. Report of the Academic Audit (Faculty Self Appraisal form) for academic year 2015 – 2016.
9. A brief report on 'Status of Accreditation of Programs'.
10. Approval of sanction of increment policy for faculty for the academic year 2016 – 2017.
11. Placement report for the academic year 2015 – 2016.
12. Summary of Research Accomplishments of faculty for the year 1 January, 2016 to till date
13. List of IARE faculty members who obtained Ph.D.
14. List of faculty newly recruited.
15. Report on the various activities conducted at IARE during the period 1 January, 2016 to till date
16. Approval of institute level committees for the academic year 2016 – 2017.

RESOLUTIONS

Item No.1: Approval of the proceedings of the UG BOS meetings of Combined/Joint, AE, CSE, IT, ECE, EEE, ME, CE and PG BOS meetings of Aerospace, CSE, SE, Embedded Systems, PEED, CAD/CAM and Structural Engineering, MBA along with the course structure and the syllabi for the Academic Year 2016 – 17:

The members have taken note of the proceedings and members of the Boards of Studies who are the nominees of the Affiliating University J N T University, Hyderabad by the Vice - Chancellor.

Resolution: The Academic Council unanimously approved the minutes of combined UG Board of Studies and PG Board of Studies along with the course structure and the syllabi for the Academic Year 2016 – 17.

Item No.2: Constitution of Standing Committee of Academic Council:

Chairperson explained to the members the need for the standing committee which can take decisions on matters of urgency and report to the Academic Council, since the academic council will be meeting only once in a year. He then proposed the following composition for the standing committee of the Academic Council and its functions.

Members:

1. Principal – Chairman
2. All Deans & HODs
3. Controller of Examinations
4. Special invitees – if required
5. Training and Placement Officer

Functions:

1. To prepare the academic schedules.
2. To take any disciplinary action against students, staff & faculty
3. To implement any innovative methods in teaching & learning programs
4. To monitor day to day academic activities of the college

Resolution: Members resolved to approve the above constitution of the standing committee and its functions.

Item No.3: Academic calendar for First B.Tech I and II Semesters under Autonomous status for the year 2016 – 17:

Resolution: The Academic Council unanimously approved the Academic calendar for First B.Tech I and II Semesters under Autonomous status for the year 2016 – 17.

Item No.4: Approval of Examination and Results manual under autonomous status:

Dr. G K Vishwanadh sir, member and OSD to VC, Professor of Civil Engineering, Jawaharlal Nehru Technological University Hyderabad suggested to scan papers without any cuttings while sending for double evaluation.

Resolution: The Council approved the Examination and Results manual under autonomous status.

Item No.5: A brief report on JNT University Hyderabad, Hyderabad Approvals:

Resolution: The Academic Council unanimously approved the status approvals of JNT University Hyderabad, Hyderabad.

Item No.6: Result Analysis for the year 2015-2016:

Dr. B Anjaneya Prasad sir, member and Director of Evaluation, Professor of Mechanical Engineering, Jawaharlal Nehru Technological University Hyderabad suggested to improve the result for next academic year.

Resolution: The Council approved the Result Analysis for the academic year 2015-2016.

Item No.7: Approval of Outcome Based Education (POs and PEOs of all the UG and PG courses under autonomous status):

Resolution: The Academic Council unanimously approved the Outcome Based Education POs and PEOs of all the UG and PG courses under autonomous status.

Item No.8: Report of the Academic Audit (Faculty Self Appraisal form) for academic year 2015 – 2016:

Chairperson explained the method of evaluating API Score to the members and shown one sample copy to them.

Dr. B Anjaneya Prasad sir, member and Director of Evaluation, Professor of Mechanical Engineering, Jawaharlal Nehru Technological University Hyderabad suggested to publish all M. Tech papers.

Resolution: The Council approved the academic audit report on faculty self appraisal form for the academic year 2015-2016.

Item No.9: A brief report on ‘Status of Accreditation of Programs’:

Resolution: The Academic Council unanimously approved the status approvals of National Board of Accreditation and National Assessment and Accreditation Council.

Item No.10: Approval of sanction of increment policy for faculty for the academic year 2016 – 2017:

Dr. G K Vishwanadh sir, member and OSD to VC, Professor of Civil Engineering, Jawaharlal Nehru Technological University Hyderabad suggested to give atleast one increment to all faculty members and extend the more number of increments based on their API score.

Resolution: The Council approved the sanction of increment policy for faculty for the academic year 2016 – 2017.

Item No.11: Placement report for the academic year 2015 – 2016:

Resolution: The Academic Council unanimously approved the placement report for the academic report for the academic year 2015-2016.

Item No.12: Summary of Research Accomplishments of faculty for the year 1 January, 2016 to till date:

Chairperson explained that for this academic year 60 papers were published from different faculty members.

Dr. G K Vishwanadh sir, member and OSD to VC, Professor of Civil Engineering, Jawaharlal Nehru Technological University Hyderabad suggested to publish each faculty atleast two papers in a year and also instructed not to encourage paid gernalns.

Resolution: The Council approved the Summary of Research Accomplishments of faculty for the academic year 2016 – 2017.

Item No.13: List of IARE faculty members who obtained Ph.D:

Chairperson explained there are 31 faculty members completed their Ph.D and 14 faculty members are pursuing their Ph.D.

Resolution: The Council approved the list of Ph.D faculty members and appreciated for having good in number.

Item No.14: List of faculty newly recruited:

Dr. B Anjaneya Prasad sir, member and Director of Evaluation, Professor of Mechanical Engineering, Jawaharlal Nehru Technological University Hyderabad suggested to send all newly recruited faculty for staff selection committee(SSC).

Resolution: The Academic Council unanimously approved the list faculty recruited for the academic year 2016-2017.

Item No.15: Report on the various activities conducted at IARE during the period 1 January, 2016 to till date:

Resolution: The Council approved the Report on the various activities conducted at IARE for the academic year 2016 – 2017.

Item No.16: Approval of institute level committees for the academic year 2016 – 2017:

Chairperson explained to the members that, as per the guidelines of UGC, the following committees are to be constituted in autonomous colleges to help the administration and he opined that these committees can make the administration efficient and transparent. He also explained the function of each committee briefly.

1. Grievances appeal committee
2. Library Committee
3. Students Welfare and Extra Curricular Activities Committee
4. Planning and Evaluation Committee
5. Training and Placement Committee
6. Sports and Games Committee

Prof. A Damodaram , member and vice-chancellor, S V University Tirupati proposed to include the research activities under the purview of Planning and Evaluation Committee.

Dr. G K Vishwanadh sir, member and OSD to VC, Professor of Civil Engineering, Jawaharlal Nehru Technological University Hyderabad felt that there is a need to have a separate committee to monitor the activities of Training & Placement cell including the Industry - Institute Interaction and members concurred with his opinion.

Chairperson proposed, after taking into consideration the opinions expressed by the members, the constitution of the following committees along with their functions.

I. Grievance Appeal Committee:

Members:

S No	Name	Designation	Department	Responsibility
1	Dr. L V Narasimha Prasad	Principal	ECE	Chairman
2	Dr. I Surya Prabha	Dean – Faculty Affairs	IT	Convenor
3	Ms. G Swathi	Assistant Professor	AE	Member
4	Ms. G Geetha	Assistant Professor	CSE	Member
5	Ms. B Pravallika	Assistant Professor	IT	Member
6	Ms. L Shruthi	Assistant Professor	ECE	Member
7	Mr. Ch Jayaprakash Rao	Assistant Professor	EEE	Member
8	Prof. U S P Rao	Assistant Professor	ME	Member
9	Ms. B Navya	Assistant Professor	CE	Member
10	Ms B Anand Lakhmi	Assistant Professor	Freshman	Member
11	Ms P Bindu Madhavi	Assistant Professor	MBA	Member
12	Ms. Zeba Farooq	Assistant Professor	AAO (Estd.)	Member

Functions:

1. To receive the Grievances from faculty, staff and students / parents.
2. To find the facts of the grievances
3. To suggest remedial and preventive measures.
4. To review the suggestions / complaints raised by the students during periodical counseling
5. To review the outgoing students feedback

II. Library Committee:

Members:

S No	Name	Designation	Department	Responsibility
1	Prof. P Sridhar	Dean – Student Affairs	EEE	Convener
2	Dr. Srinivas Reddy	Librarian	Library	Co-Convener
3	Ms. D Anitha	Assistant Professor	AE	Member
4	Mr. K Chiranjeevi	Assistant Professor	CSE	Member
5	Ms. K Lakshmi Narayanamma	Assistant Professor	IT	Member
6	Mr. N Nagaraju	Assistant Professor	ECE	Member
7	Mr. G Sarath Raju	Assistant Professor	ME	Member
8	Mr. A Indrasena Reddy	Assistant Professor	CE	Member
9	Dr. M Anitha	Professor and Head	Freshman	Member
10	Mr. M Ramesh	Assistant Professor	MBA	Member

Functions:

1. To prepare the lists of books as per the requirement of various departments.
2. To suggest improvements to run the library smoothly, orderly and satisfactorily.
3. To suggest the fine structure for the late returning of books.

4. To suggest the punishments to be awarded for the students violating the guidelines of the library.

III. Studies, Welfare & Extra Curricular Activities Committee

Members:

S No	Name	Designation	Department	Responsibility
1	Prof. P Sridhar	Dean – Student Affairs	EEE	Dean, Admin.
2	Dr. D Govardhan	Professor and Head	AE	Convener
3	Mr. N Rajasekar	Assistant Professor	CSE	Member
4	Ms. P Ila Chandana Kumari	Assistant Professor	IT	Member
5	Mr. B Kiran Kumar	Assistant Professor	ECE	Member
6	Mr. G Sarath Raju	Assistant Professor	ME	Member
7	Mr. S Shiva Prasad	Assistant Professor	CE	Member
8	Mr. J Suresh Goud	Assistant Professor	Freshman	Member
9	Dr. J S V Gopala Sharma	Professor	MBA	Member

Functions:

1. To suggest various co-curricular & extracurricular activities to be organized in an academic year.
2. To suggest various improvements for the existing bodies such as ISTE student chapter, IEEE student chapter and Art of Living.
3. To prepare proposals for conducting State Level and National Level events in co-curricular and extracurricular activities.

IV. Planning & Evaluation Committee:

Members:

S No	Name	Designation	Department	Responsibility
1	Dr. M Rajasekar	Professor	CSE	Dean
2	Dr. A Barai	Professor	AE	Convener
3	Dr. G Ramu	Professor	IT	Member
4	Dr. P Keshava Rao	Professor, COE	ECE	Member
5	Dr. P G Krishna Mohan	Professor	ECE	Member
6	Dr. S Vatsal	Professor	EEE	Member
7	Dr. K G K Murti	Professor	ME	Member
8	Dr. J S R Prasad	Professor	CE	Member
9	Dr. M Anitha	Professor and Head	Freshman	Member
10	Dr. J S V Gopala Sharma	Professor	MBA	Member

Functions:

1. Academic planning & Academic audit
2. To send proposals to AICTE, UGC etc for continuation of approval
3. To send the proposal to University for extension of affiliation.
4. To co-ordinate among the departments to apply for various schemes / grants to AICTE, UGC etc.
5. To coordinate the research and consultancy activities among the departments in the college.

V Training and Placement Committee:

Members:

S No	Name	Designation	Department	Responsibility
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1	Mr. T Vishnu Vardhan Reddy	Assistant Professor	CSE	Convener
2	Ms. Parvathy Sreekumar	Assistant Professor	ECE	Co-Convener
3	Mr. N Anil Kumar	Assistant Professor	AE	Member
4	Ms. V Divyavani	Assistant Professor	CSE	Member
5	Mr. N Bhaswanth	Assistant Professor	IT	Member
6	Mr. S Lakshmanachari	Assistant Professor	ECE	Member
7	Mr. P Shivakumar	Assistant Professor	EEE	Member
8	Ms. E Sanjana	Assistant Professor	ME	Member
9	Mr. G Rama Krishna	Assistant Professor	CE	Member
10	Ms. P Bindu Madhavi	Assistant Professor	MBA	Member

They may also co-opt two student members each from III B. Tech, IV B. Tech & MBA Classes

Functions:

1. To help the T & P Officer to maintain contacts with Alumni.
2. To help the T & P Officer to organize the various processes like written test, group discussion, technical interviews, H R interviews when the companies come to the campus for placement.
3. To organize activities aimed at improving Institute - Industry - Interaction.
4. To coordinate the soft skills training programmes of the respective departments.

VI. Sports and Games Committee:

Members:

S No	Name	Designation	Department	Responsibility
1	Mr. G Nagendra Kumar	Assistant Professor	Freshman	Convener
2	Mr. Garigipati R K Swami	Assistant Professor	AE	Member
3	Ms. P Krishna Kishore	Assistant Professor	CSE	Member
4	Mr. N Bhashwanth	Assistant Professor	IT	Member
5	Mr. S Rambabu	Assistant Professor	ECE	Member
6	Mr. P Mabuhussain	Assistant Professor	EEE	Member
7	Mr. M Sunil Kumar	Assistant Professor	ME	Member
8	Mr. A Jitin Sai	Assistant Professor	CE	Member
9	Mr. J Suresh Goud	Assistant Professor	Freshman	Member
10	Mr. Abdul Afsar Pasha	Assistant Professor	MBA	Member

The convener may also Co-opt one student member each from I, II, III & IV B. Tech, and MBA Classes and one girl student.

Functions:

1. To prepare sports calendar and an action plan to implement the same.
2. To suggest the methods which encourage students and faculty to utilize sports and games facilities available in the college
3. To take up the responsibility of preparing the budget estimate, requirement of infrastructure and equipment, maintaining the equipment and play fields.
4. Selection of teams to represent the college in inter-collegiate tournaments and also the intramural tournaments.
5. To prepare the details of attendance exemption to be given to the students representing college in various sports and games
6. To increase the cordial relations between students and faculty by organizing exhibition games between the teams of students and faculty wherever possible.

Resolution: Members resolved to approve the constitution of the above committees and their functions.

The first meeting of the Academic Council concluded with thanks to the members.

S No.	Name	Category	Signature
1	Dr L V Narasimha Prasad	Chairman	
2	Dr. G K Vishwanadh	Member	
3	Dr. B Anjaneya Prasad	Member	
4	Prof. A Damodaram	Member	
5	Dr. T V Suresh Kumar	Member	
6	Dr. K Rajendra Prasad	Member	
7	Dr. G Ramu	Member	
8	Dr. K G K Murti	Member	
9	Dr. P Mallikarjun Sharma	Member	
10	Dr. M Ramesh Babu	Member	
11	Dr. D Govardhan	Member	
12	Dr. Venkata Ramana Gedela	Member	
13	Dr. M Anitha	Member	
14	Dr. J S V Gopala Sharma	Member	
15	Dr. M Rajasekar	Member	
16	Dr. P G Krishna Mohan	Member	
17	Dr. R Krishnaiah	Member	
18	Prof. V V S H Prasad	Member	
19	Prof. N Krishna Mohan	Member	

PRINCIPAL