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INSTITUTE OF AERONAUTICAL ENGINEERING (Autonomous)

Four Year B.Tech II Semester Supplementary Examinations - July, 2018

Regulation: IARE – R16

ENGLISH FOR COMMUNICATION

Time: 3 Hours

(Common to CSE | IT | ECE | EEE)

Max Marks: 70

Answer ONE Question from each Unit

All Questions Carry Equal Marks

All parts of the question must be answered in one place only

UNIT – I

1. (a) Define the following popular models of listening: [7M]
 - i. Passive Listening
 - ii. Informative Listening
 - iii. Evaluative Listening
 - iv. Appreciative Listening
- (b) Mention the types of Listeners and list some common poor listening habits. [7M]
2. (a) 'Active Listening' is rated as the most important communication skill by many experts. State the advantages that one gets out of active listening. [7M]
- (b) Elaborate on syllabic stress giving suitable examples. [7M]

UNIT – II

3. (a) Explain in detail about Dialogue, Conversation and Debate. [7M]
- (b) Describe in brief the barriers to speaking skills. [7M]
4. (a) List various types of visual aids used in presentations [7M]
- (b) What are the four modes of delivery used for making effective presentation? [7M]

UNIT – III

5. (a) Explain the three techniques used to identify the theme in a passage. [7M]
- (b) Define any two of the following: [7M]
 - i. Topic Sentence
 - ii. Transitions
 - iii. Linkers
6. (a) Read the passage below and answer the questions that follow: [7M]

I climbed into bed and rolled myself in my blankets, first extinguishing the light that burned steadily near the door. I lay still trying to sleep but my fear made that impossible and soon I sat up in bed peering into the darkness and occasionally glancing at the round window in the side of the ship, which seemed like a plate suspended in the darkness. For an hour I must have sat like this, and then I was suddenly roused by a draught of cold air. I jumped out of bed. Not having allowed for the motion of the ship, I was instantly thrown violently across the room.

- i. The author sat peering into the darkness because
 - a. he had put out the light
 - b. he wished to see the window
 - c. the window had looked like a plate
 - d. he was afraid
 - ii. The author jumped out of bed because
 - a. he heard a faint sound
 - b. he saw someone coming towards him
 - c. a cold breeze blew past his face
 - d. he was pushed by someone
 - iii. The author was thrown across the room because
 - a. he was lying at the edge of the bed
 - b. the ship started moving
 - c. he tried to jump from the bed
 - d. a storm rose at sea
 - iv. Which one of the following did the author do first?
 - a. close the door
 - b. climb into bed
 - c. roll himself into blankets
 - d. put out the lamp
 - v. The phrase “not having allowed for” means
 - a. not permitting the ship to move
 - b. refusing to come out of bed
 - c. not being prepared for the fall
 - d. refusing to light the lamp again
- (b) Discuss the different reading styles employed when you read [7M]
- i. News Paper
 - ii. A Novel

UNIT – IV

7. (a) What are the keys for effective written communication? Explain each point in brief. [7M]
- (b) Mention the Dos and Don'ts about writing e-mail. [7M]
8. (a) Write a complaint letter; Imagine you are the purchase manager of Shivam Computers, 5th Avenue, Naidu Road, Hyderabad- 500007. You have ordered 10 computers from HCL, 140 MG Road, Bangalore-500001; after the arrival you found out that some computers are in damaged condition. Hence write a complaint letter to the sales manager of the company, asking for repair/ replacement or compensation. [7M]
- (b) Write an email; Assume that you are the MD of a company dealing with electronic equipment. . Invite all your employees, and inform them about the new community hall which the company is going to inaugurate next week. Highlight the important features of both the hall and the inauguration. [7M]

UNIT – V

9. (a) Explain the following with suitable examples [7M]
- i. Nouns
 - ii. Articles
 - iii. Idioms
- (b) Fill in the blanks with suitable Prepositions: [7M]
- i. The principal congratulated the boy _____ his success.
 - ii. The lawyer accused the prisoner _____ murder.
 - iii. His parents seem to agree almost everything _____ him.
 - iv. Both the friends argued _____ what present to buy.
 - v. The students jumped _____ the offer of a visit to Nepal.
 - vi. They went to the mountains _____ route 54.
 - vii. We have selected you _____ the captain of the team.
10. (a) Fill in the blanks with suitable verb forms: [7M]
- i. She _____ (leave) by the time we arrived.
 - ii. Despite _____ (work) hard, he failed his exams.
 - iii. I _____ (finish) my assignment by next week.
 - iv. He must be very hungry, he _____ (not eat) anything in three days.
 - v. I _____ (wait) for an important telephone call now.
 - vi. Will the rain ever stop? It _____ (rain) all day.
 - vii. Last night, I _____ (buy) the tickets for the show.
- (b) Fill in the blanks with appropriate suffixed or prefixed form of the word. [7M]
- i. He was acting in a very _____ (child) way.
 - ii. He was _____ (success) in clearing his exams for the second time.
 - iii. I think you should _____ your decision. (Consider)
 - iv. The event was totally _____ (Organize). It was just horrible.
 - v. He spent half an hour to _____ (familiar) himself with the new building.
 - vi. She was _____ (compromise). She wouldn't change her mind.
 - vii. She looked at her _____ (reflect) in the mirror before she left for the interview.