



INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

Dundigal - 500 043, Hyderabad, Telangana

COURSE CONTENT

DIP - ENGLISH COMMUNICATION SKILLS								
III Semester (Lateral entry students): Common for all branches								
Course Code	Category	Hours/Week			Credits	Maximum Marks		
ADPE03	MC	L	T	P	C	CIA	SEE	Total
		-	-	-	-	40	60	100
Contact Classes: 48	Tutorial Classes: Nil	Practical Classes: Nil			Total Classes: 48			
Prerequisite: Basic Principles of Matrices and Calculus								

I. COURSE OVERVIEW:

The sole aim of the course is to enhance the communication skills of upcoming engineering graduates to meet the requirements and challenges in a competitive global world. This course is designed to provide a well-rounded introduction to English language learning. Moreover, the course pays special attention to the typical problems and challenges confronted by the Indian learners of English like mispronunciation, spellings, and structures of English due to their mother tongue influence. This course includes General Introduction to Listening Skills, Speaking Skills, Vocabulary and Grammar, Reading Skills, and Writing Skills.

II. COURSE OBJECTIVES:

The students will try to learn:

- I The theoretical and fundamental inputs to communicate intelligibly in English through standard Pronunciation.
- II The four language skills i.e., Listening, Speaking, Reading and Writing effectively and their application in real- life situations.
- III The Writing strategies of English using correct spelling, grammar, punctuation and appropriate vocabulary.
- IV Different mechanics of writing styles forms of writing emails, reports, formal and informal letters.

III. COURSE OUTCOMES:

At the end of the course students should be able to:

- CO1 Demonstrate effective listening skills to comprehend academic, professional, and real-world communication.
- CO2 Communicate confidently and fluently in spoken English using appropriate pronunciation, vocabulary, and grammatical structures.
- CO3 Apply effective reading strategies to comprehend, analyze, and interpret a variety of academic and professional texts.
- CO4 Develop clear, coherent, and grammatically accurate written communication for academic and workplace contexts.
- CO5 Enhance vocabulary, grammar, and language proficiency to minimize common errors influenced by the mother tongue.
- CO6 Demonstrate effective interpersonal, presentation, and professional communication skills required for higher education, employment, and global workplace environments.

IV. COURSE CONTENT:

MODULE-I: GENERAL INTRODUCTION AND LISTENING SKILLS (09)

Introduction to communication skills; Communication process; Elements of communication; Soft skills vs. hard skills; Listening skills; Significance; Stages of listening; Barriers to listening and effectiveness of listening;

MODULE-II: SPEAKING SKILLS (10)

Significance; Essentials; Barriers and effectiveness of speaking; Verbal and non-verbal communication; Public speaking; Addressing a small group or a large formal gathering; Oral presentation.

MODULE-III: VOCABULARY & GRAMMAR (10)

Vocabulary: Acquaintance with prefixes and suffixes from foreign languages in English to form derivatives; Idioms and phrases; One-word substitutes.

Grammar: Tenses- Present Tense, Past Tense and Future Tense; Punctuation; Subject verb agreement; Modifiers; Articles; Prepositions.

MODULE-IV: READING SKILLS (09)

Significance; Techniques of reading; Skimming-Reading for the gist of a text; Scanning - Reading for specific information; Intensive; Extensive reading; Reading comprehension; Reading for information transfer; Text to diagram; Diagram to text.

MODULE-V: WRITING SKILLS (10)

Significance; Effectiveness of writing; Organizing principles of Paragraphs in documents; Letter writing; Formal and Informal letter writing; E-mail writing, Report Writing.

TEXT BOOKS:

1. Handbook of English for Communication (Prepared by Faculty of English, IARE).

V. REFERENCE BOOKS:

1. Sanjay Kumar and Pushp Lata. "Communications Skills". Oxford University Press. 2011.
2. Michael Swan. "Practical English Usage", Oxford University Press, 1995.
3. F.T. Wood. "Remedial English Grammar". Macmillan. 2007.
4. William Zinsser. "On Writing Well". Harper Resource Book, 2001.
5. Raymond Murphy, "Essential English Grammar with Answers", Cambridge University Press 2nd Edition, 2011.

VI. ELECTRONIC RESOURCES:

1. <http://bookboon.com/en/communication-ebooks-zip>
2. <http://www.bloomsbury-international.com/images/ezone/ebook/writing-skills-pdf.pdf>
3. https://americanenglish.state.gov/files/ae/resource_files/developing_writing.pdf
4. <http://learningenglishvocabularygrammar.com/files/idiomsandphraseswithmeaningsandexamplespdf>
5. <http://www.robinwood.com/Democracy/GeneralEssays/CriticalThinking.pdf>

VII. MATERIAL ONLINE:

1. Course template
2. Tech-talk topics
3. Assignments
4. Definition and terminology
5. Tutorial question bank
6. Model question paper – I
7. Model question paper – II
8. Lecture notes
9. Early lecture readiness videos (ELRV)
10. Power point presentations