



# INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

Dundigal, Hyderabad - 500043, Telangana

## INFORMATION TECHNOLOGY

### ATTAINMENT OF COURSE OUTCOME - ACTION TAKEN REPORT

Name of the faculty:	Ms. WAHEEDA BEGUM	Department:	Information Technology
Regulation:	IARE - R18	Batch:	2019-2023
Course Name:	Soft Skills and Interpersonal Communication	Course Code:	AHSB18
Semester:	VI	Target Value:	60% (1.8)

#### Attainment of COs:

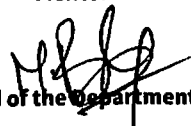
	Course Outcome	Direct attainment	Indirect attainment	Overall attainment	Observation
CO1	Apply soft skills in the development of personality and use them in their daily life.	3.00	2.40	2.9	Attained
CO2	Relate how to listen actively and respond productively to others.	3.00	2.40	2.9	Attained
CO3	Classify the correct usage of English grammar in writing and speaking.	3.00	2.40	2.9	Attained
CO4	Demonstrate the significance of verbal and non-verbal communication in academic and non-academic platforms.	0.90	2.30	1.2	Not Attained
CO5	Explain some of the strategies and challenges for effective speaking skills and make use of prereading skills to understand the content of advanced level text books.	3.00	2.40	2.9	Attained
CO6	Develop various written communication strategies of cover letter writing, resume writing, E-mail writing and report writing.	3.00	2.40	2.9	Attained

#### Action Taken:

CO4: Need to discuss significance of verbal and non-verbal communication in academic and non-academic platforms with examples.

  
Course Coordinator

  
Mentor

  
Head of the Department