STUDENT 2014-15 HANDBOOK

INSTITUTE OF AERONAUTICAL ENGINEERING

(Permanently Affiliated to JNTUH, Approved by AICTE, New Delhi and Accrediated by NBA)

Dundigal - 500043, Hyderabad

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Dundigal - 500043, Hyderabad

PERSONAL MEMORANDA

Name   :

Student ID / Employee ID   :

Photo   :

Branch / Department   :

Father's Name   :

Affix Latest Color Photo

Address for Communication	Permanent Address
Pin code:	Pin code:

Phone Number (Residence) :

Phone Number (Mobile)   :

E-mail ID   :

Blood Group   :

Personal Data   :

SIGNATURE

Place:

Date:

CONTENTS

1. **GENESIS**

   Institute of Aeronautical Engineering (IARE) was established in the year 2000 by Maruthi Educational Society, Hyderabad. Currently Sri M. Rajasekar Reddy is the Chairman of the College, Sri Ch. Satti Reddy, is the Secretary & Correspondent and Sri B. Rajeshwara Rao, Treasurer & Executive Director.

   LOCATION

   IARE enjoys geographical advantage as it is well connected by air, rail and road. The institute is situated in a lush green and pollution free environment adjacent to Nehru outer ring road (ORR) off Medak - Narsapur junction exit-5, making it accessible to several important centers in and around the city. The institute is 20 Km away from Secunderabad Railway Station, 11 Km from J N T University, Kukatpally, Hyderabad and the Rajiv Gandhi International Airport at Shamshabad is just a 40 minute drive.

   APPROVAL AND AFFILIATION

   The College is approved by All India Council for Technical Education, New Delhi (AICTE) and has permanent affiliation from Jawaharlal Nehru Technological University, Hyderabad (JNTUH). The College is recognized under section 2(f) & 12(B) of the UGC Act, 1956.

   ACCREDITATION

   The departments of CSE, IT, ECE, EEE, Aeronautical and Mechanical Engineering are accredited by the National Board of Accreditation (NBA), New Delhi since 2008.

2. **CREDENTIALS & AMENITIES**

   - Institute of Aeronautical Engineering College stands 10 among 174 Engineering Colleges in the state under Jawaharlal Technological University, Hyderabad.
   - Institute of Aeronautical Engineering is among the few institutions across the globe to train the students on the networking products of CISCO Systems, San Francisco, US.
   - Institute of Aeronautical Engineering is one of the 22 colleges in India to have the satellite communication facility to receive online lectures by renowned US and European professors under the Indo US Collaboration for Engineering Education (IUCEE) E-learning initiative.
   - Institute of Aeronautical Engineering is the authorized training centre for IBM, SUN, ORACLE and CADENCE Certifications.
   - Institute of Aeronautical Engineering students have participated in "The Great Mind Challenge Competition 2011 (TGMC 11)", a software development contest conducted by IBM throughout the country across 1500 colleges and secured a place among the top 30 colleges in INDIA.
   - Institute of Aeronautical Engineering has so far signed MOUs with 04 industries and other organizations.
   - 52 well-equipped laboratories are attached to 7 academic departments.

   AMENITIES

   To offer perfect ambience for academic pursuits, the college is provided with all the required facilities including:

   - Wi-Fi enabled campus
   - Separate computer center for each department
   - 492 KVA Generator for back-up power supply
   - Fully Automated Library
   - 20 Mbps High speed Internet
   - All departments interconnected by LAN
   - Digital Library providing access to international journals
   - Language Lab

- Air-conditioned Computer Centers
- Air-conditioned Seminar Halls
- Open air-theatre Auditorium
- Canteen
- Hostel facility for Boys and Girls
- Dedicated Transport
- Common Room (Girls)
- Ambulance and Health Services

3. METHODOLOGY FOR MONITORING AND EVALUATING THE PROGRESS

The conduct and performance of the students are closely monitored in terms of the attendance, Continuous Assessment Test, Mid Semester Tests and Tutorials. Every month the attendance particulars are presented by every course instructor to the Head of the Department who informs students about the percentage of attendance and short fall, if any, and cautions them not to miss classes any more. Each student is attached to a Faculty member (called mentor) who continually monitors his / her performance and guides him / her with a view to enhance the overall growth and development. An excellent rapport is maintained with parents who are informed of their wards progress on a regular basis.

4. SEMESTER STRUCTURE

The College shall follow semester pattern. An academic year shall consist of a first semester and a second semester and the summer term follows in sequence. Each semester shall be of 23 weeks duration and this period includes time for course work, examination preparation, and conduct of examinations. Each semester shall have a minimum of 90 working days. The academic calendar shown in the following Tables are declared at the start of the semester. The first and second semesters shall have the duration to accommodate a minimum of 17 instructional weeks per semester.

5. ACADEMIC CALENDAR STRUCTURE

I - Semester (23 weeks)	Instruction Period	: 17 weeks	18 weeks
	Mid Semester Tests	: 01 weeks	
	Preparation & Practical Examinations		02 weeks
	External Examinations		02 weeks
Semester Break			02 weeks
II - Semester (23 weeks)	Instruction Period	: 17 weeks	18 weeks
	Mid Semester Tests	: 01 weeks	
	Preparation & Practical Examinations		02 weeks
	External Examinations		02 weeks
Summer Vacation			06 weeks

6. ATTENDANCE REQUIREMENTS TO APPEAR FOR THE END-SEMESTER EXAMINATION

A student shall be eligible to appear for End - Semester examinations if he acquires a minimum of 75% of attendance in aggregate of all the subjects in a semester. Condonation of shortage of attendance in aggregate upto 10% (65% and above and below 75%) in each semester may be granted by the College Academic Committee. Shortage of attendance below 65% in aggregate shall in no case be condoned. The shortage of attendance shall not be condoned more than twice during the entire course.

Students whose shortage of attendance is not condoned in any semester are not eligible to take their semester-end examination of that class and their registration shall stand cancelled. A student will not be promoted to the next semester unless he satisfies the attendance requirements of the current semester. The student may seek readmission for the semester when offered next. He will not be

allowed to register for the subjects of the semester while he is in detention. A student detained due to shortage of attendance, will have to repeat that semester when offered next. A stipulated fee shall be payable towards Condonation of shortage of attendance to the College.

Attendance may also be condoned as per the recommendations of academic council for those who participate in prestigious sports, co-curricular and extra-curricular activities provided as per the Govt. of Telangana norms in vogue.

7. REGISTRATION

Each student has to compulsorily register for course work at the beginning of each semester as per the schedule mentioned in the Academic Calendar. It is absolutely compulsory for the student to register for courses in time.

8. ADMISSIONS

- Admissions for 70% of the intake in B. Tech are made by the Telanagana State Government based on the rank obtained by the candidates in the respective entrance tests, following the rules of reservation.
- 30% of the seats are filled up by the Management as per the guidelines of Telanagana State Council of Higher Education (TSCHE)
- 20% of sanctioned B. Tech intake is allotted to students qualified in ECET with Diploma or with B. Sc. Background for admission into II year B. Tech under lateral entry scheme.

9. INTAKE AND COURSES

The College was established in 2000 with an initial intake of 180 students in 3 branches. Currently the students' intake is 1170 with 7 UG programs and 10 PG programs.

LATEST APPROVED INTAKE AND COURSES

S. No.	Course(s)	AICTE Approved Intake
UG Courses		
1	B. Tech - Aeronautical Engineering	180
2	B. Tech - Computer Science and Engineering	180
3	B. Tech - Electronics and Communication Engineering	180
4	B. Tech - Mechanical Engineering	120
5	B. Tech - Civil Engineering	120
6	B. Tech - Information Technology	60
7	B. Tech - Electrical and Electronics Engineering	60
PG Courses		
8	M. Tech - Aero Space Engineering	36
9	M. Tech - Computer Science and Engineering	36
10	M. Tech - Power Electronics and Electric Drives	24
11	M. Tech - Information Technology	18
12	M. Tech - Software Engineering	18
13	M. Tech – VLSI	18
14	M. Tech - Embedded Systems	18
15	M. Tech - Structural Engineering	24
16	M. Tech - CAD / CAM	18
Other PG Courses		
16	Master of Business Administration (MBA)	60
	TOTAL INTAKE	**1170**

CURRICULUM

The College follows the regulations, course structures and syllabi of JNTUH, Hyderabad for B. Tech, M. Tech and MBA.

10.   INFRASTRUCTURE

The Institute of Aeronautical Engineering campus is a beautiful and serene atmosphere ideally suited for technical education. The infrastructure and facilities available on campus are amongst the very best. It is a wholly self-contained campus comprising of everything that students on campus would ever require.

All the required Drawing Halls, Class Rooms, Laboratories, Engineering Workshop, English Language Communication Skills Lab, Library, Computer Center, Internet Lab, Seminar Halls, E-class Rooms, Indoor Games and Faculty Rooms are housed in a total building space of 2,89,600 sft. LCD projectors are installed in all the classrooms to assure an effective teaching-learning process.

The College is architecturally well designed and functionally spacious classrooms. The laboratories and workshops are fully equipped. The College is facilitated with one 180 KVA, two 125 KVA and one 62 KVA Capacity generators to ensure uninterrupted power supply.

COMPUTER CENTRE

Computer Centre caters to the day-to-day needs of the students and faculty to keep abreast with the trends in Engineering and Technology. The College has 1156 terminals with necessary accessories and peripherals which are supported by appropriate software.

The College is equipped with excellent computing facility and is networked through LAN. Internet facility with 40 Mbps bandwidth is available to all academic, administrative units and Hostels.

E-CLASS ROOMS

The College has two E-Class rooms equipped with LCD projector and computers with a seating capacity of 80 and 130 respectively. Video lectures, web-based learning, Webinars and direct telecast through interactive learning are provided in the electronic classroom.

SEMINAR HALLS

The College has five seminar halls equipped with LCD projector and computers with a seating capacity of 120. Video lectures, web based learning and direct telecast through interactive learning are provided in the seminar halls.

CONFERENCE HALL AND AUDITORIA

The Institution has magnificent Conference Hall where important meetings are held. The College has centrally air-conditioned Auditorium with 700 seating capacity where in Seminars, Conferences and Guest Lecturers are conducted. Besides Orientation Programmes, Fresher's Day, Parents Meet and Annual day organized in Auditorium.

ENGLISH LANGUAGE COMMUNICATION SKILLS LABORATORY

The English Language Communication Skills Laboratory facilitates the students to prepare for GRE, TOEFL and other competitive exams and helps students to improve their communication skills. From the academic year 2005 - 2006, students admitted into first B.Tech of all branches have a compulsory course "English Language Communication Skills Lab".

LIBRARY

The College Library is fully automated using NewGenLib package. Library has **35,000** Volumes, **7983** Titles and **108** National / International Journals. Library is also equipped with Internet facility. The College library, being a member of the Developing Library Network (DELNET) has access to the vast resources of the latter and also it is a member of British Council and American Library.

WORKING HOURS

All working Days: 9:00 AM to 6:00 PM

The Issue counters functions between 9:30 AM and 5:30 PM on all working days.

11.   FACULTY

Institute of Aeronautical Engineering has 255 strong full-time faculty to impart quality education and training to the students. The college has a talent pool of faculty with a rich blend of experience in teaching and research. Most of them have a proven record of admirable accomplishments. The faculty includes those who had experience at IISc, IITs, NITs and the Universities to provide academic leadership in the college.

12.   STUDENTS

There are 3414 students currently pursuing B.Tech, M.Tech and MBA programs. The students adhere to 'Dress code' and observe discipline on the campus. Performance of students is monitored and parents are periodically kept informed about their wards.

STUDENTS' WELFARE FUND

'Students' Welfare fund' is formed with the funds contributed by the Trust and financial assistance is given to the poor and needy students as per the recommendations of the Committee constituted for the purpose.

STUDENT ACHIEVEMENTS

Institute of Aeronautical College students have been securing Jawaharlal Nehru Technological University ranks regularly right from the 1st batch itself, reflecting the core competencies of the faculty and dedicated efforts of the Students.

TOP FIVE RANKERS IN EACH BRANCH OF B.TECH IN EACH SEMESTER EXAMINATIONS 2012 - 2013

Semester	Rank	Roll Number	Name of the Student	Percentage (%)
Computer Science and Engineering				
II B.Tech	1	13951A2141	Syed Rizwan Quadri	91.20
	2	13951A2119	Meghana Devi p	88.70
	3	13951A2121	Naga Sai Meghana Rani	85.60
	4	13951A2112	Kumar Sai Jonnala	85.60
	5	13951A2178	Rakesh Varma Mukku	84.20
III B.Tech	1	12951A2117	Nischal Sanka	84.28
	2	12951A2178	Munivinay Gandhapudi	82.60
	3	12951A21G6	Kalyani Menda	82.02
	4	12951A2121	Pranay Kumar Singeetham	81.88
	5	12951A2144	Karishma Narsinh	81.60
IV B.Tech	1	11951A21F3	Harshini Thirunagari	84.05
	2	11951A21G3	Syeda Maljha Fatima	82.35
	3	11951A2164	Harshith Allam	80.67
	4	11951A21B0	Syeda Afreen	81.40
	5	11951A21G4	Navanit Sai Seeram	79.33

Semester	Rank	Roll Number	Name of the Student	Percentage (%)
Information Technology				
II B.Tech	1	13951A1211	Silbe Mathew	78.50
	2	13951A1238	Divya Ganapa	74.40
	3	13951A1218	Renuka Jangam	73.81
	4	13951A1237	Bhagyasree Kadimicherla	70.40
	5	13951A1224	Sneha Reddy Magutam	69.30
III B.Tech	1	12951A1209	Kavyashree Bomma	81.56
	2	12951A1235	Sripriya Konda	77.68
	3	12951A1219	Rajitha Jakkampudi	75.56
	4	12951A1218	Rajesh Korae	72.52
	5	12951A1226	Saipriya Ambati	68.16
IV B.Tech	1	11951A1205	Bramhini Kolipaka	77.95
	2	11951A1204	Bhargavi Tadaka	74.90
	3	11951A1224	Pavitra Vobilisetty	73.15
	4	11951A1225	Preethi Amireddy	70.80
	5	11951A1211	Jyothi Sree Dhulipala	70.70
Electronics and Communication Engineering				
II B.Tech	1	13951A0487	Sai Pavan Akhil R	87.04
	2	13951A0471	Kaushik J R	83.70
	3	13951A0492	Shravani Ammagari	81.50
	4	13951A04A0	Tejasree Kethinedi	81.40
	5	13951A0488	Sai Priyanka Ramoju Goda	81.3
III B.Tech	1	12951A04E2	Mounika Naroju	84.85
	2	12951A0427	Nikhila Durga Miriyala	84.61
	3	12951A0450	Sri Ramya Konduri	83.96
	4	12951A0449	Sri Harini Kurma	83.92
	5	12951A0447	Sree Harini Dunnala	83.84
IV B.Tech	1	11951A0444	Sangeetha A	85.42
	2	11951A0498	Sahithy V	85.42
	3	11951A0470	Bhavana Damineni	83.59
	4	11951A0423	Mounika Bireddy	81.72
	5	11951A0416	Kirankumar Reddy Kandula	80.58
Electrical and Electronics Engineering				
II B.Tech	1	13951A0244	Yashwanth Reddy S	87.40
	2	13951A0243	Yagna Reddy Badvel	85.60
	3	13951A0241	Vinay Palla	85.40

Semester	Rank	Roll Number	Name of the Student	Percentage (%)
	4	13951A0236	Supriya Srirangam	83.70
	5	13951A0225	Reshma S	81.40
III B.Tech	1	12951A0212	Mallika A	81.24
	2	12951A0224	Ratnavalli Avasarala	80.12
	3	12951A0253	Vijaya Kumar Nallabolu	78.60
	4	12951A0255	Vishnu Bandhavi S	75.36
	5	12951A0201	Akshay Jujare	74.72
IV B.Tech	1	11951A0220	Meharkranth CH	79.95
	2	11951A0222	Mounitha Reddy Bomma	79.88
	3	11951A0250	Suma Sri Talakanti	77.80
	4	11951A0243	Sarvya Sridhar Katrapati	77.13
	5	11951A0210	Bhavani Prasad C	76.80
Mechanical Engineering				
II B.Tech	1	13951A0339	Sai Subhash Chandra Vytla	81.80
	2	13951A0382	Nihal Gir G	78.80
	3	13951A0328	Nishith Chendupatla	77.60
	4	13951A03A1	Saikumar Borigorla	77.50
	5	13951A0380	Mohammed Sirajuddin	77.50
III B.Tech	1	12951A0319	Jeevani Sammeta	79.80
	2	12951A0301	Adarsh Kumar Bandari	79.10
	3	12951A0327	Manoj Roopak Chinthapalli	78.10
	4	12951A0346	Sindhu P	74.30
	5	12951A0344	Satya Swaroop Navuluri	74.20
IV B.Tech	1	11951A0352	Varshitha Reddy Manga	80.53
	2	11951A0331	Rashmi Maharaj	77.30
	3	11951A0349	Tarun Reddy CH	75.75
	4	11951A0347	Srisushmitha Bramhakanti	74.25
	5	12955A0307	Sai Kiran K	74.13
Aeronautical Engineering				
II B.Tech	1	13951A2141	Syed Rizwan Quadri	91.20
	2	13951A2119	Meghana Devi P	88.70
	3	13951A2121	Naga Sai Meghana Rani	85.60
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	2	11951A21G3	Syeda Maljha Fatima	82.35
	3	11951A2164	Harshith Allam	80.67
	4	11951A21B0	Syeda Afreen	79.97
	5	11951A21G4	Navanit Sai Seeram	79.33
Civil Engineering				
II B.Tech	1	13951A0185	Sai Sumanth Reddy G	82.50
	2	13951A0161	Karthik Reddy Awala	75.50
	3	13951A0119	Maya Laxmi	75.10
	4	13951A0157	Gopikishan Mandal	73.80
	5	13951A0109	Bhavani Chowdary Bolla	72.80
III B.Tech	1	12951A0111	Jasmine John	84.92
	2	12951A0139	Sai Shruthi Mukka	79.08
	3	12951A0103	Anusha Deevi Dharmiki	77.84
	4	12951A0128	Mounika Samala	77.60
	5	12951A0105	Chaitanya Guvvala Srinivas	77.28
IV B.Tech	1	11951A0137	Sri Sahitya Pulavarty	78.40
	2	11951A0108	Dinesh Gundavaram	72.63
	3	11951A0129	Ramya Dadi	71.33
	4	11951A0134	Santhosh Paidi	69.83
	5	11951A0120	Navya Chowdary Saimpu	69.20

13.   CO-CURRICULAR ACTIVITIES

INSTITUTIONAL MEMBERSHIPS
- Institute of Electrical and Electronics Engineers (IEEE)
- Indian Society for Technical Education (ISTE)
- Association for Computing Machinery (ACM)
- Computer Society of India (CSI)

STUDENTS CHAPTERS OF PROFESSIONAL BODIES
- Indian Society for Technical Education (ISTE)
- Institute of Electrical and Electronics Engineers (IEEE)
- Association for Computing Machinery (ACM)
  The Students Chapters of Professional bodies organize various technical activities like Conferences, Special Lectures by eminent Personalities from Industries and Academia, Group Discussions and Workshops.

TECHNICAL ASSOCIATIONS

The College has the following Technical Associations which conduct various co-curricular activities for the benefit of students:

- TACE - Technical Association of Civil Engineers (CE)
- EETA - Electrical Engineering Technical Association (EEE)
- META - Mechanical Engineering Technical Association (MECH)
- ELECTA - Electronic and Communication Engineers Technical Association (ECE)
- CETA - Computer Engineers Technical Association (CSE)
- TAIT - Technical Association of Information Technology (IT)
- AATA - Aeronautics and Aerospace Technical Association (AE)

14. **EXTRA-CURRICULAR ACTIVITIES**

Sports are an interesting aspect of all ages and powerful medium for interaction and team spirit. The college has excellent facilities for Cricket, Volley ball, Shuttle, Badminton, Foot ball, Tennis etc. Students have participated in zonal and state level competitions and won medals in various events.

CULTURAL ACTIVITIES

Events like dance, mock show, singing, skit, essay writing, general quiz, dumb charades, elocution, mimicry, volte-face, extempore etc are arranged in each Department under the aegis of Technical Associations to promote a sense of competition among students and to improve their talents. In addition to this students actively participate in various cultural events organized during Fresher's day and College Annual Day.

National Service Scheme (NSS)

NSS Unit organizes Blood donation camps (ESI Hospital, Erragadda, Hyderabad), free medical Camps (Including Medicine distribution) for surrounding villages and Fruits Distribution camps for patients (Govt. General Hospitals) on various occasions for every year.

15. **PLACEMENT AND TRAINING**

Institute of Aeronautical Engineering has been successful in placing 80% of its 2012 pass out batch with the best of the organizations by March 2012 itself, 75% of its 2013 pass out batch by March 2013 and is committed towards attaining 100% placements in the coming days.

The PAT cell is functioning actively with a full time Placement and Training Officer, Assistant Placement & Training Officer and three supporting staff. It liaisons with industries of repute and arranges campus interviews for the students of pre final / final year. Through this cell, the students are informed of various job opportunities and are guided to prepare for interviews. The cell organizes various training programs in association with industries like Infosys, IBM and Oracle.

The Department provides facilities for the visiting companies to conduct pre-placements talks, written tests, group discussions and interviews. LCD projectors for preplacement talks and internet facilities for online tests will be arranged on prior intimation.

During the academic year 2013 - 2014, 241 students got placed in Multi National Companies

S No.	Name of the Company	No. of students selected	Date Visited	Salary offered per annum
1	Infosys, Banglore	45	07 October, 2013	3,25,000/-
2	ATOS, Pune	1	09 November, 2013	3,50,000/-
3	IBM India Pvt Ltd, Hyderabad	13	26 November, 2013	3,40,000/-
4	Quad one Technologies	8	29 November, 2013	2,00,000/-
5	Mphasis, Banglore	3	2 December, 2013	2,50,000/-
6	Mobile Tech Pvt Ltd	8	7 December, 2013	2,00,000/-
7	Osmosys Software Solutions	2	12 December, 2013	2,00,000/-

S No.	Name of the Company	No. of students selected	Date Visited	Salary offered per annum
8	Renault , Hyderabad	24	15 December , 2013	2,00,000/-
9	Bisleri	3	19 December , 2013	2,00,000/-
10	NTT Data	2	23 December, 2014	3,00,000/-
11	Tech Mahindra	68	08 January ,2014	3,07,000/-
12	Keolis Hyd Mrts	4	21 January , 2014	3,50,000/-
13	Virtusa	1	22 January, 2014	2,75,000/-
14	Infotech	7	24 January,2014	2,75,000/-
15	Indian Army	1	3 February,2014	7,20,000/-
16	Cognizant	14	21 February,2014	3,25,000/-
17	Tata Advanced Systems Ltd	5	7 March,2014	3,93,000/-
18	Genpact	4	14 March,2014	2,00,000/-
19	K-Tree Solutions	3	16 March,2014	2,00,000/-
20	Tata Consultancy Services	3	21 March,2014	3,20,000/-
21	HCL Technologies, Chennai	8	5 April,2014	2,75,000/-
22	United Health Group	13	14 June,2014	3,40,000/-
23	Practo Technologies	1	05 July ,20014	5,01,000/-

GUIDELINES TO STUDENTS FROM THE PAT CELL

1. Students should strive to excel in academics to avail placement opportunities by all companies (60% aggregate is mandatory and 70% is desirable).

2. Students have to make continuous efforts to improve their aptitude, English Language and soft skills to enhance the chances of their selection in campus recruitments.

3. All Final year & Pre-final year students have to submit promptly any records of improvements in their marks through revaluation to the Training & Placement officer.

4. When the students are on the campus, information regarding Training & Placement is displayed in the Training & Placement Notice board. Students should watch this Notice board for such information.

5. When the students are NOT on the campus, i.e., during vacation etc., all correspondence from the Training & Placement officer will be made through Student Corner-Bulletin Board / SMS or may be displayed on the College Website www.iare.ac.in.

6. All Final year & Pre-final year students must maintain a valid e-mail id. Students must submit their e-mail id and mobile numbers to the Placement and Training Officer, if any changes in the e-mail id or mobile number have to be promptly submitted to the Training & Placement officer.

7. When attending Campus Recruitments, students must be neatly dressed and well groomed. Boys must come in shoes with shirt tucked-in and preferably wear a tie. They shall invariably avoid wearing T-shirts.

8. When attending Campus Recruitments, students must carry the following without fail:
   a. College Identity card
   b. Sufficient number of Passport size photographs
   c. Copies of all certificates and marks lists
   d. Well formatted curriculum vitae
   e. Hall ticket, if issued to them

INTENSIVE TRAINING AND PLACEMENT PROGRAMME

The college, based on past experience and feedback from employers and alumni, is only making an attempt in the best interest of students to train them well and enhance their employability so that they succeed in the campus placements.

The students receive continuous training from second B.Tech onwards to fourth B.Tech in Communication Skills, Soft Skills, Quantitative Aptitude, Logical and Analytical Reasoning, Personality Development Skills, Technical Skills and Tips to face Campus Recruitment.

- Students who are confident of meeting the minimum requirements of the companies regarding the consistent academic record from X to III B.Tech II Semester are strongly advised to get enrolled into the programme. Others can also get enrolled, if they so desire.

- Training fee as stipulated by the PAT officer has to be paid by the Student who wants to get enrolled for this training programme.

- Students who have not registered their names in this program will not be allowed to take part in any off / on campus recruitment drives arranged by the college.

- Every registered student is required to attend training classes organized in the college by internal / external faculty members. Such classes / tests may be conducted beyond the college hours on working days and also on holidays. Therefore, the candidates must be willing to strength themselves to get the desired benefits.

- The students will not be eligible to participate in the campus placement; through they satisfy the minimum requirements of the companies, if they do not maintain at least 75% attendance in this training programme.

- This is not a job guarantee program. The college is not responsible for Selection/Rejection of any student(s) by any company (ies).

16.   FACILITIES

TRANSPORT
The College runs a fleet of 25 buses connecting the College with important points in Hyderabad City to meet the needs of the Students and Staff.

CANTEEN
Adequate and requisite facilities are provided in the College canteen for the convenience of students, faculty and staff.

HDFC BANK ATM
The banking facility in the college facilitates payment of salaries of all the employees, disbursement of scholarships to the students and other financial transactions of Staff and Students. The Bank has more than 2000 account holders availing the facilities.

DISPENSARY
A Dispensary with modern equipment and facilities to cater to the general medical needs of the students, staff and faculty is available on the campus. In case of necessity medical facilities are available at Malla Reddy Multi Specialty Hospital, Suraram. At a distance of 20 km advanced medical facilities are available at Gandhi Government Medical College, Secunderabad.

HOSTEL
Separate hostels for 300 boys and 300 girls are located in the vicinity of the College. Play grounds, lawns and greenery provide conducive environment for the recreation and comfortable stay on the campus.

17.   PUBLICITY
WEBSITE: The College maintains a website **www.iare.ac.in**, which provides the entire information of the College.

NEWS LETTER: The IARE News letter highlights various events and achievements of the Staff and Students of the College.

BROCHURE: The College provides brochure with information about the College, Courses, Faculty & Student achievements and Research and consultancy facilities available.

18.   **AWARDS**

The College Management instituted medals (Gold, Silver & Bronze) for the first three toppers of each Branch for the purpose of awards and Medals aggregate of the marks i.e., the end university examination marks and the midterm marks put together in all the subjects on first attempt are considered.

19.   **GENERAL GUIDELINES TO THE STUDENTS COLLEGE TIMINGS**

I, II, III & IV B. Tech / M. Tech / MBA 9:30 AM to 4:00 PM with Lunch break between 12:50 PM and 1:30 PM

FEE

Last date for payment of Annual Tuition Fee is a day before the date of course registration as specified in the academic calendar of academic year

With fine: Between 1 and 10 day after commencement of academic year

• The tuition fee can be directly remitted into A/C Number 6961450000375, HDFC Bank (IFS Code: HDFC0000696) in favor of "INSTITUTE OF AERONAUTICAL ENGINEERING" payable at Hyderabad through a Chillan.

20.   **DRESS CODE**

Workshop / Engineering Physics and Engineering Chemistry Laboratories:
Boys: Neat dress with shirt Tucked in, Blue / White Apron and Full shoes
Girls: Chudidhars, Blue Apron

Engineering Drawing Laboratories:
Boys: Neat dress with shirt Tucked in, Blue Apron and Full shoes
Girls: Chudidhars, Blue Apron

Mechanical Engineering / Aeronautical Engineering / Civil Engineering Laboratories:
Boys: Neat dress with shirt Tucked in, Blue Apron and Full shoes
Girls: Chudidhars, Blue Apron

Electronics and Communication Engineering / Electrical and Electronics Engineering Laboratories:
Boys: Neat dress with shirt Tucked in, Blue Apron and Full shoes
Girls: Chudidhars, Blue Apron

Computer Engineering Laboratories:
Boys: Neat dress with shirt Tucked in and Full shoes
Girls: Chudidhars

21.   **ACADEMIC STAFF**

The faculty of Institute of Aeronautical Engineering is 255 strong, 26 of them are doctoral degree holders and 229 of them possess post graduate qualification, out of which 50 of them pursing Ph.D. They represent an ideal blend of experienced seniors at top level, energetic and enthusiastic personnel at middle level and exuberant youth at entry level with dedication and devotion to duty as their hallmark.

The break-up cadre wise is
Principal   :   01
Professors   :   26
Associate Professors   :   43
Assistant Professors   :   185

	Doctoral Degree	Masters Degree	Total
Faculty	26	229	**255**

Institute of Aeronautical Engineering also has got about 10 % of visiting faculty members and one adjunct professor, depending upon the needs of subject experts from semester to semester. The average age of the Institute of Aeronautical Engineering faculty members is 34.

Benefits to the Faculty

- Pay scales based on 6th Pay Commission recommendations
- Health Insurance / Accidental Policy / Life Insurance
- Medical Leaves
- Special Pay to Staff Members for Continuous Service
- Leave to pursue Higher Education / Research
- Higher increments for those who perform well
- Laptops are issued to Faculty members while at service to pursue Research and Academic work
- Faculty members are encouraged to take up consultancy, projects and research work
- Faculty members are sponsored to
    - Pursue further studies
    - Present papers in conferences periodically

22. GENERAL DISCIPLINARY RULES

1. To maintain dignity, decency, order, calmness both in the campus and outside the campus.

2. To put thumb impression in biometric machine immediately after entering and before leaving the campus.

3. To be regular and punctual to the classes and to be in the class at least 5 minutes before the commencement of the period. Everyday's cumulative attendance of the student will be sent to their parent's mobile as SMS. So the student should update his/her mobile no. and their parent/guardian mobile number if changed.

4. To obey the instructions of the teacher in the class rooms.

5. To maintain perfect order and strict silence inside the lecture hall / drawing hall / laboratories.

6. To be attentive in the class and to bring calculators, charts and data hand books every day.

7. To note that carrying of the cell Phones are strictly prohibited in the campus

8. To wear identity card inside the campus

9. To inculcate the habit of looking into Notice boards of the college / department every day.

10. To attend all counseling sessions convened by their mentors and should feel free to explain their academic / personal / career difficulties and seek their solutions.

11. To note that in all discipline matters the decision taken by the Principal is final and will be binding on all the students involved.

12. To note that the scholarship amount will be released only when all the scholarship holders put in 75% attendance every month.

13. To furnish, in their own interest, the change in the address of Father/Guardian, if any, to the Office / Department as soon as they return from summer vacation.

14. To maintain silence in the Library

15. To submit to the disciplinary jurisdiction of the authorities and obey the rules and regulations made by the institution from time to time.

16. Not to form any formal and informal groups on the basis of caste, community and religion.

17. Not to be in the Canteen or at any public place during working hours of the college.

18. To note that teasing women and committing nuisance on the campus, on college grounds and at programmes are strictly prohibited.

19. To note that any violence on the campus, destruction of college property, manhandling of teachers or administrative staff or any other person in the college campus or the authorities of the college and misbehavior with girl students will be viewed seriously. Erring persons will be liable for disciplinary action such as expulsion or rustication for specific period etc.

20. To note that ragging in any form, within or outside any educational institution is strictly prohibited (refer Prohibition of Ragging in Educational Institutions Act 26 of 1997). Any student convicted of the offence of ragging will be punished with imprisonment as laid down in the said Act.

21. To note that defacing of the campus buildings and walls by sticking bills posters etc. or by writing is prohibited.

22. To note that all types of malpractices and unfair means in the examination hall including assault on invigilators, misbehaving in the examination hall and impersonation are punishable offences.

23. Class Representatives must attend the meetings convened by the Principal and inform the decisions taken in the CRs meetings to their respective classmates.

24. The students and parents must regularly browse the college website **www.iare.ac.in** to know the academic information like student's attendance, midterm / end exam marks, examination schedules, examination results etc

23.   RULES & REGULATIONS FOR STUDENTS IN THE LABORATORY

1. Students should wear prescribed dress & full shoes.

2. Students should maintain observation book (with graph papers), record (as suggested by the staff member) for each lab.

3. Students should bring their own calculators, pencil, eraser, etc for practical classes.

4. Students should note the observations, complete all calculations and get it verified by the staff member. Any incomplete work should be completed and get verified by the staff member well before the next practical class.

5. Students should complete the record work of the experiment and submit it in the next class without fail only after the staff member verifies the calculations. Students will not be permitted to the laboratory without record.

6. Student should maintain absolute silence in the laboratory.

7. Violation of the above rules may attract disciplinary action.

RULES & REGULATIONS FOR STUDENTS AT THE COMPUTER CENTER

1. Students have to ensure that when they enter the Computer lab they should be neatly dressed in tune with the prescribed dress code.

2. Each student will be allotted with a system identified by a number label pasted on the monitor / system and the student is not supposed to work on any other system other than allotted to him / her.

3. Students should maintain observation book and record for each lab.

4. Student should complete the record work containing flowchart/ algorithms, tested program code and sample results and submit it in the next class without fail. Student will not be permitted to the laboratory without record.

5. It is the responsibility of the student for any loss of equipment likes mouse, keyboard etc., or physical damage to that system.

6. The damages like deleting software, deleting icons on the desktop, changing the wall paper, will be considered seriously and the student is liable for severe punishment.

7. If there is a physical damage, the department looks after the issue and the student will be penalized accordingly.

8. No student is allowed to access other software available on the hard disk of the system and they are supposed to do their specific work only.

9. Every student is responsible for cleanliness in the lab, they should keep the chairs and systems in a specified order, and they should also switch off the monitors, while leaving the lab.

10. No student is allowed to bring any material (floppies, text books etc.,) other than observation book into the lab.

11. Student should maintain silence in the lab.

24. RULES & REGULATIONS REGARDING MIDTERM/END EXAMINATIONS

1. Student should maintain silence in the examination hall.

2. Students should carry identity card for midterm exam and Hall ticket & Identity Card for end examinations.

3. **There is no grace period for entering into the exam hall after the commencement of exam both for end examinations and the midterm examinations.**

4. Students should fill in all the particulars on the main answer books. Students are required to write their permanent registered number in the space provided on the main answer sheet only and nowhere else

5. Students are strictly prohibited from writing their registered number on the drawing sheet, failing which their answer sheet shall not be valued.

6. Carrying mobile phones during examinations is strictly prohibited. Any mobile phone found in possession of the student will be confiscated and also a malpractice case will be booked.

7. Any malpractice noticed in the exam halls will be viewed seriously. The performance of the students will be cancelled and they will be awarded zero marks in all the subjects. Students are strongly advised not to resort to malpractice in their own interest.

8. Students should not move in the corridors of the examination halls before the commencement and after completion of exam.

9. Students are required to go through the instructions on the Main Answer Book.

10. However, the student will be allowed to enter into the exam hall 15 minutes before the commencement of exam.

25. LIST OF HOLIDAYS IN 2015

The list of holidays in addition to Sundays expressly defined as Public Holidays in Institute of Aeronautical Engineering during the year 2015.

S. No	Occasion / Festival	Date	Day
1	New Year	01 January, 2015	Thursday
2	Bhogi	14 January, 2015	Wednesday
3	Sankranti / Pongal	15 January, 2015	Thursday

S. No	Occasion / Festival	Date	Day
4	Republic Day	26 January, 2015	Monday
5	Maha Sivaratri	17 February, 2015	Tuesday
6	Holi	06 March, 2015	Friday
7	Ugadi	21 March, 2015	Saturday
8	Sri Rama Navami	28March, 2015	Saturday
8	Good Friday	03 April, 2015	Friday
9	Dr. B R Ambedkar Birth Day	14 April, 2015	Tuesday
10	Ramzan (id-ul-fitr)	18 July, 2015	Saturday
11	Independence Day	15 August, 2015	Saturday
12	Sri Krishnashtami	05September, 2015	Saturday
13	Vinayaka Chavithi	17 September, 2015	Thursday
14	Bakrid (eid-ul-zuha)	25 September, 2015	Friday
15	Gandhi Jayanthi	2 October, 2015	Friday
16	Dussehra	19 - 24 October, 2015	Monday to Saturday
17	Deepavali	09 - 10 November, 2015	Monday and Tuesday
18	Christmas	25 December, 2015	Friday
19	Boxers Day	26 December, 2015	Saturday

The following festivals occur on Sunday during the year 2015.

1	Babu Jagjivan Ram's Birth day	05 April, 2015	Sunday

If there is any change of date in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad as per the moon sight or any other holiday declared now, it shall be announced through SMS / College Circular.

26.   ACADEMIC CALENDARS

ACADEMIC CALENDARS AND SCHEDULE OF EXAMINATIONS FOR FIRST B. TECH
ACADEMIC YEAR 2014 – 2015: REGULATIONS – R13
(Class work will be 6 days a week with Second Saturday as Holiday)

Month	Week	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	No. of working days	Holidays/Events
October	6	6	7	8	9	10	11	12	6	6 Orientation Day
	7	13	14	15	16	17	18	19	6	
	8	20	21	22	23	24	25	26	5	25 - 7 Dhassura Holidays
	9	27	28	29	30	31	1	2	0	
November	10	3	4	5	6	7	8	9	1	4 Muharram
	11	10	11	12	13	14	15	16	6	
	12	17	18	19	20	21	22	23	2	19 - 25 I Mid
	13	24	25	26	27	28	29	30	4	
December	14	1	2	3	4	5	6	7	6	
	15	8	9	10	11	12	13	14	6	
	16	15	16	17	18	19	20	21	6	
	17	22	23	24	25	26	27	28	4	25 - 26 Christmas
	18	29	30	31	1	2	3	4	5	1 New year
January	19	5	6	7	8	9	10	11	6	
	20	12	13	14	15	16	17	18	4	14 - 15 Pongal
	21	19	20	21	22	23	24	25	6	
	22	26	27	28	29	30	31	1	5	27 - 2 II Mid, 26 Republic Day
February	23	2	3	4	5	6	7	8	6	
	24	9	10	11	12	13	14	15	6	
	25	16	17	18	19	20	21	22	5	17 Maha Siva Ratri
	26	23	24	25	26	27	28	1	6	
March	27	2	3	4	5	6	7	8	5	6 Holi
	28	9	10	11	12	13	14	15	6	
	29	16	17	18	19	20	21	22	6	
	30	23	24	25	26	27	28	29	5	28 Sri Rama Navami
April	31	30	31	1	2	3	4	5	4	2 Mahavir jayanthi and 3 Good Friday
	32	6	7	8	9	10	11	12		6 - 11 III Mid
	33	13	14	15	16	17	18	19		
	34	20	21	22	23	24	25	26		
May	35	27	28	29	30	1	2	3		27 - 9 End exams
	36	4	5	6	7	8	9	10		4 Budha Purnima

NOTE:

Total No of Working days in the Semester: 83

1. Coverage of syllabus: 50% by test 1 and remaining 50% by test 2

2. Interanal assessment & marks for practicals to be evaluated regularly during laboratory classes along with records, observation books, results & viva-voce for 15 marks. Final Lab test for 10 marks to be conducted after 2nd Internal examination.

3. Practical exams for II, III & IV year from 27-4-2015 to 2-5-2015 and theory exams for II, III & IV year from 04-05-2015 to 16-05-2015

4. 85% attendance is compulsory in every subject.

5. Commencement of Even semester - 22.06.2015

■	Starting and Ending of Working day	■	Internal Exams
■	Holidays	■	University Exams

**26.1 Academic calendars and Schedule of Examinations for II, III B. Tech (R-13) & IV B. Tech (R-09)
Academic Year 2014 – 2015**

(Class work will be 6 days a week with Second Saturdays as holidays)

Month	Week	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	No. of working Days	Holidays/Events
	1	1	2	3	4	5	6	7		
	2	8	9	10	11	12	13	14		
December	3	15	16	17	18	19	20	21		
	4	22	23	24	25	26	27	28		25 - 26 Christmas
	5	29	30	31	1	2	3	4	5	29 Comencement of classes 1 New Year Day
	6	5	6	7	8	9	10	11	6	
	7	12	13	14	15	16	17	18	4	14 - 15 Pongal
January	8	19	20	21	22	23	24	25	6	
	9	26	27	28	29	30	31	1	5	26 Rebulic Day
	10	2	3	4	5	6	7	8	6	
	11	9	10	11	12	13	14	15	6	
February	12	16	17	18	19	20	21	22	5	17 Maha Siva Rathri 16 - 21 I-Internal Examinations
	13	23	24	25	26	27	28		6	
	14	2	3	4	5	6	7	8	6	
	15	9	10	11	12	13	14	15	6	
March	16	16	17	18	19	20	21	22	5	21 UGADI
	17	23	24	25	26	27	28	29	6	
	18	30	31	1	2	3	4	5	5	3 Good Friday
	19	6	7	8	9	10	11	12	6	
April	20	13	14	15	16	17	18	19	5	14 Ambedkar Jayanti 18 Last Working Day
	21	20	21	22	23	24	25	26		20-25 II Internal Examinations
	22	27	28	29	30	1	2	3		27-2 Practical exams
	23	4	5	6	7	8	9	10		4-16 End semester exam
May	24	11	12	13	14	15	16	17		
	25	18	19	20	21	22	23	24		
	26	25	26	27	28	29	30	31		

Note: Total No of Working days in the Semester : 83

1. Coverage of syllabus: 50% by test 1 and remaining 50% by test 2

2. Internal assessment & marks for practical to be evaluated regularly during laboratory classes along with records, observation books, results & viva-voce for 15 marks. Final Lab test for 10 marks to be conducted after 2nd Internal examination.

3. Practical exams for II, III & IV year from 27-4-2015 to 2-5-2015 and theory exams for II, III & IV year from 04-05-2015 to 16-05-2015

4. 85% attendance is compulsory in every subject.

5. Commencement of Even semester - 22.06.2015

	Starting and ending of working day
1	Holidays
18	Internal exams
4	University exams

26.2 Academic calendar for two year M. Tech I Semester for the Academic Year 2014 - 2015
Regulations: R13

(Class work will be 6 days a week with Second Saturdays as holidays)

Month	Week	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	No. of working days	Holidays/Events
November	1						1	2		
	2	3	4	5	6	7	8	9		
	3	10	11	12	13	14	15	16		
	4	17	18	19	20	21	22	23	6	
	5	24	25	26	27	28	29	30	6	
December	6	1	2	3	4	5	6	7	6	
	7	8	9	10	11	12	13	14	6	
	8	15	16	17	18	19	20	21	6	
	9	22	23	24	25	26	27	28	4	25-26 Christmas
	10	29	30	31	1	2	3	4	5	1 New year
January	11	5	6	7	8	9	10	11	6	
	12	12	13	14	15	16	17	18	4	14-15 Pongal.I mid 12-17
	13	19	20	21	22	23	24	25	6	
	14	26	27	28	29	30	31	1	5	26-Rebulic Day
February	15	2	3	4	5	6	7	8	6	
	16	9	10	11	12	13	14	15	6	
	17	16	17	18	19	20	21	22	5	17-Maha Siva Ratri
	18	23	24	25	26	27	28	1	6	
March	19	2	3	4	5	6	7	8	6	
	20	9	10	11	12	13	14	15	6	
	21	16	17	18	19	20	21	22		21-Ugadhi,II mid 16-21
	22	23	24	25	26	27	28	29		23-4 Practicals
April	23	30	31	1	2	3	4	5		3-Good Friday
	24	6	7	8	9	10	11	12		6-18 end exams
	25	13	14	15	16	17	18	19		14-Ambedkar Jayanti
	26	20	21	22	23	24	25	26		

NOTE: Total No of Working days in the Semester: 83

1. Coverage of syllabus: 50% by test 1 and remaining 50% by test 2

2. Interanal assessment & marks for practicals to be evaluated regularly during laboratory classes along with records, observation books, results & viva-voce for 15 marks. Final Lab test for 10 marks to be conducted after 2nd Internal examination.

3. Practical exams for II, III & IV year from 27-4-2015 to 2-5-2015 and theory exams for II, III & IV year from 04-05-2015 to 16-05-2015

4. 85% attendance is compulsory in every subject.

5. Commencement of Even semester - 22.06.2015

- Starting and Ending of Working day
- Holidays
- Internal Exams
- University Exams

26.3 Academic calendar for two year M. Tech II Semester for the Academic Year 2014 - 2015
Regulations: R13

(Class work will be 6 days a week with Second Saturdays as holidays)

Month	Week	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	No. of working days	Holidays/Events
April	13	20	21	22	23	24	25	26	6	
	14	27	28	29	30	1	2	3	6	
May	15	4	5	6	7	8	9	10	0	4-30 Summer vacation
	16	11	12	13	14	15	16	17	0	
	17	18	19	20	21	22	23	24	0	
	18	25	26	27	28	29	30	31	0	
June	19	1	2	3	4	5	6	7	6	
	20	9	10	11	12	13	14	15	6	
	21	8	9	10	11	12	13	14	6	
	22	15	16	17	18	19	20	21	6	
	23	22	23	24	25	26	27	28	6	
July	24	29	30	1	2	3	4	5	6	
	25	6	7	8	9	10	11	12	6	
	26	13	14	15	16	17	18	19	6	13-18 I Mid
	27	20	21	22	23	34	25	26	6	
	28	27	28	29	30	31	1	2	6	
August	29	3	4	5	6	7	8	9	6	
	30	10	11	12	13	14	15	16	5	15 Independence day
	31	17	18	19	20	21	22	23	6	
	32	24	25	26	27	28	29	30	6	
September	33	31	1	2	3	4	5	6	6	5 kishnastami
	34	7	8	9	10	11	12	13	6	
	35	14	15	16	17	18	19	20		14-19 II Mid ,17 Ganesh Chaturdhi
	36	21	22	23	24	25	26	27		21-3 Practicals
October	37	28	29	30	1		3	4		2 Gandi jayanthi
	38	5	6	7	8	9	10	11		5-17 End Exams
	39	12	13	14	15	16	17	18		
	40	19	20	21	22	23	24	25		

NOTE: Total No of Working days in the semester : 83

1. Coverage of syllabus: 50% by test 1 and remaining 50% by test 2

2. Internal assessment & marks for practicals to be evaluated regularly during laboratory classes along with records, observation books, results & viva-voce for 15 marks. Final Lab test for 10 marks to be conducted after 2nd Internal examination.

3. Practical exams for II, III & IV year from 27-4-2015 to 2-5-2015 and theory exams for II, III & IV year from 04-05-2015 to 16-05-2015

4. 85% attendance is compulsory in every subject.

5. Commencement of Even semester - 22.06.2015

🟦	Starting and Ending of Working day
🟥	Holidays
⬛	Internal Exams
🟨	University Exams

26.4 Academic calendar for two year MBA I Semester for the Academic Year 2014 - 2015
Regulations: R13

(Class work will be 6 days a week with Second Saturdays as holidays)

Month	Week	Mon	Tue	Wed	Thu	Fri	Sat	Sun	No. of working days	Holidays/Events
October	5			1	2	3	4	5		
	6	6	7	8	9	10	11	12	4	
	7	13	14	15	16	17	18	19	6	
	8	20	21	22	23	24	25	26	6	
	9	27	28	29	30	31	1	2	6	
November	10	3	4	5	6	7	8	9	5	4 Muharram
	11	10	11	12	13	14	15	16	6	
	12	17	18	19	20	21	22	23	6	
	13	24	25	26	27	28	29	30	6	
December	14	1	2	3	4	5	6	7	6	6-12 I Mid
	15	8	9	10	11	12	13	14	6	
	16	15	16	17	18	19	20	21	6	
	17	22	23	24	25	26	27	28	4	25-26 christmas
	18	29	30	31	1	2	3	4	5	1 New year
January	19	5	6	7	8	9	10	11	6	
	20	12	13	14	15	16	17	18	4	14-15 Pongal,II Mid
	21	19	20	21	22	23	24	25	6	
	22	26	27	28	29	30	31	1	5	26-Rebulic Day
February	23	2	3	4	5	6	7	8	6	
	24	9	10	11	12	13	14	15		9-14 II Mid
	25	16	17	18	19	20	21	22		16-28 Practicals,17-Maha Siva Ratri
	26	23	24	25	26	27	28	1		
March	27	2	3	4	5	6	7	8		2-14 End exams,6 Holi
	28	9	10	11	12	13	14	15		
	29	16	17	18	19	20	21	22		

Note: Total No of Working days in the semester : 83

1. Coverage of syllabus: 50% by test 1 and remaining 50% by test 2

2. Internal assessment & marks for practicals to be evaluated regularly during laboratory classes along with records, observation books, results & viva-voce for 15 marks. Final Lab test for 10 marks to be conducted after 2nd Internal examination.

3. Practical exams for II, III & IV year from 27-4-2015 to 2-5-2015 and theory exams for II, III & IV year from 04-05-2015 to 16-05-2015

4. 85% attendance is compulsory in every subject.

5. Commencement of Even semester - 22.06.2015

- Starting and Ending of Working day
- Holidays
- Internal Exams
- University Exams

26.5   Academic calendar for two year MBA II Semester for the Academic Year 2014 - 2015
Regulations: R13

(Class work will be 6 days a week with Second Saturdays as holidays)

Month	Week	Mon	Tue	Wed	Thu	Fri	Sat	Sun	No. of working days	Holidays/Events
March	8	16	17	18	19	20	21	22	6	
	9	23	24	25	26	27	28	29	5	28 Sri Rama Navami
	10	30	31	1	2	3	4	5	4	2 Mahavir Jayanthi 3 Good Friday
April	11	6	7	8	9	10	11	12	6	
	12	13	14	15	16	17	18	19	6	
	13	20	21	22	23	24	25	26	6	
	14	27	28	29	30	1	2	3	6	
May	15	4	5	6	7	8	9	10	5	4 Budha Purnima
	16	11	12	13	14	15	16	17	0	11 - 6 Summer Vacation
	17	18	19	20	21	22	23	24	0	
	18	25	26	27	28	29	30	31	0	
June	19	1	2	3	4	5	6	7	0	
	20	9	10	11	12	13	14	15	6	
	21	8	9	10	11	12	13	14	6	8 - 13 I-Mid
	22	15	16	17	18	19	20	21	6	
	23	22	23	24	25	26	27	28	6	
July	24	29	30	1	2	3	4	5	6	
	25	6	7	8	9	10	11	12	6	
	26	13	14	15	16	17	18	19	5	18 Id-ul-fitr
	27	20	21	22	23	34	25	26	6	
		27	28	29	30	31	1	2	6	
August		3	4	5	6	7	8	9	6	
		10	11	12	13	14	15	16		10-14 II-Mid 15 Independence day
		17	18	19	20	21	22	23		17-30 Practical's
		24	25	26	27	28	29	30		
September		31	1	2	3	4	5	6		31-12 End exams 5 Krishnastami
		7	8	9	10	11	12	13		
		14	15	16	17	18	19	20		17 Vinayaka Chavuthi

Note: Total No of Working days in the semester: 83
1. Coverage of syllabus: 50% by test 1 and remaining 50% by test 2
2. Internal assessment & marks for practical's to be evaluated regularly during laboratory classes along with records, observation books, results & viva-voce for 15 marks. Final Lab test for 10 marks to be conducted after 2nd Internal examination.
3. Practical exams for II, III & IV year from 27-4-2015 to 2-5-2015 and theory exams for II, III & IV year from 04-05-2015 to 16-05-2015
4. 85% attendance is compulsory in every subject.
5. Commencement of Even semester - 22.06.2015

■ Starting and Ending of Working day
■ Holidays
■ Internal Exams
■ University Exams

26.6 Academic calendar for two year MBA III Semester for the Academic Year 2014 - 2015
Regulations: R13

(Class work will be 6 days a week with Second Saturdays as holidays)

Month	Week	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	No. of working days	Holidays/Events
September	1	1	2	3	4	5	6	7		
	2	8	9	10	11	12	13	14		
	3	15	16	17	18	19	20	21	6	
	4	22	23	24	25	26	27	28	3	25-7 Duseerah holidays
	5	29	30	1	2	3	4	5	0	
October	6	6	7	8	9	10	11	12	4	
	7	13	14	15	16	17	18	19	4	17-22 I Mid
	8	20	21	22	23	24	25	26	3	
	9	27	28	29	30	31	1	2	6	
	10	3	4	5	6	7	8	9	5	4 Muharram
November	11	10	11	12	13	14	15	16	6	
	12	17	18	19	20	21	22	23	6	
	13	24	25	26	27	28	29	30	6	
	14	1	2	3	4	5	6	7	6	
December	15	8	9	10	11	12	13	14	6	
	16	15	16	17	18	19	20	21	6	
	17	22	23	24	25	26	27	28	4	25-26 christmas
	18	29	30	31	1	2	3	4	5	1 New year
January	19	5	6	7	8	9	10	11	5	
	20	12	13	14	15	16	17	18	4	14-15 Pongal,II Mid
	21	19	20	21	22	23	24	25		19-31 practicals
	22	26	27	28	29	30	31	1		26-Rebulic Day
February	23	2	3	4	5	6	7	8		2-14 End exams
	24	9	10	11	12	13	14	15		
	25	16	17	18	19	20	21	22		17-Maha Siva Ratri
	26	23	24	25	26	27	28	1		

NOTE: Total No of Working days in the semester: 83

1. Coverage of syllabus: 50% by test 1 and remaining 50% by test 2

2. Internal assessment & marks for practical's to be evaluated regularly during laboratory classes along with records, observation books, results & viva-voce for 15 marks. Final Lab test for 10 marks to be conducted after 2nd Internal examination.

3. Practical exams for II, III & IV year from 27-4-2015 to 2-5-2015 and theory exams for II, III & IV year from 04-05-2015 to 16-05-2015

4. 85% attendance is compulsory in every subject.

5. Commencement of Even semester - 22.06.2015

   ▮ Starting and Ending of Working day

   ▮ Holidays

   ▮ Internal Exams

   ▮ University Exams

26.7 Academic calendar for two year MBA IV Semester for the Academic Year 2014 - 2015
Regulations: R13

(Class work will be 6 days a week with Second Saturdays as holidays)

Month	Week	Mon	Tue	Wed	Thurs	Fri	Sat	Sun	No. of working days	Holidays/Events
February	1							1		
	2	2	3	4	5	6	7	8		
	3	9	10	11	12	13	14	15		
	4	16	17	18	19	20	21	22		
	5	23	24	25	26	27	28	1	6	
March	6	2	3	4	5	6	7	8	5	6 Holi
	7	9	10	11	12	13	14	15	6	
	8	16	17	18	19	20	21	22	6	
	9	23	24	25	26	27	28	29	5	28 Rama Navami
	10	30	31	1	2	3	4	5	4	2 Mahavir jayanthi, 3 Good Friday
April	11	6	7	8	9	10	11	12	6	
	12	13	14	15	16	17	18	19	6	
	13	20	21	22	23	24	25	26	6	
	14	27	28	29	30	1	2	3	6	
May	15	4	5	6	7	8	9	10	5	4 Budha Purnima
	16	11	12	13	14	15	16	17	6	
	17	18	19	20	21	22	23	24	6	
	18	25	26	27	28	29	30	31	6	
June	19	1	2	3	4	5	6	7	6	
	20	9	10	11	12	13	14	15	6	
	21	8	9	10	11	12	13	14	6	
	22	15	16	17	18	19	20	21	6	
	23	22	23	24	25	26	27	28	6	
July	24	29	30	1	2	3	4	5	6	
	25	6	7	8	9	10	11	12	6	
	26	13	14	15	16	17	18	19	5	18 Id-ul-fitr
		20	21	22	23	34	25	26	6	
		27	28	29	30	31	1	2		27 - 1 II Mid
August		3	4	5	6	7	8	9		3 - 15 Practical's
		10	11	12	13	14	15	16		
		17	18	19	20	21	22	23		17 - 29 End exams
		24	25	26	27	28	29	30		

Note: Total No of Working days in the Semester: 83

1. Coverage of syllabus: 50% by test 1 and remaining 50% by test 2

2. Internal assessment & marks for practical to be evaluated regularly during laboratory classes along with records, observation books, results & viva-voce for 15 marks. Final Lab test for 10 marks to be conducted after 2nd Internal examination.

3. Practical exams for II, III & IV year from 27-4-2015 to 2-5-2015 and theory exams for II, III & IV year from 04-05-2015 to 16-05-2015

4. 85% attendance is compulsory in every subject.

5. Commencement of Even semester - 22.06.2015

Starting and Ending of Working day

Holidays

Internal Exams

University Exams

27.   Events Diary - December, 2014 to June, 2015

S No.	Date	Course Name Day	B. Tech
1	29-12-14	Monday	**B.Tech - II Semester** **Registrations and Commencement of Class Work**
2	30-12-14	Tuesday	
3	31-12-14	Wednesday	
4	01-01-15	Thursday	**Holiday (New Years Day)**
5	02-01-15	Friday	
6	03-01-15	Saturday	
7	**04-01-15**	**Sunday**	**Sunday (Milad-un-Nabi)**
8	05-01-15	Monday	
9	06-01-15	Tuesday	
10	07-01-15	Wednesday	
11	08-01-15	Thursday	
12	09-01-15	Friday	
13	**10-01-15**	**Saturday**	**Second Saturday**
14	**11-01-15**	**Sunday**	**Holiday**
15	12-01-15	Monday	
16	13-01-15	Tuesday	
17	14-01-15	Wednesday	**Holiday (Bhogi)**
18	15-01-15	Thursday	**Holiday (Pongal)**
19	16-01-15	Friday	
20	17-01-15	Saturday	
21	**18-01-15**	**Sunday**	**Holiday**
22	19-01-15	Monday	
23	20-01-15	Tuesday	
24	21-01-15	Wednesday	
25	22-01-15	Thursday	
26	23-01-15	Friday	
27	24-01-15	Saturday	
28	**25-01-15**	**Sunday**	**Holiday**
29	26-01-15	Monday	**INDIA Republic Day**
30	27-01-15	Tuesday	
31	28-01-15	Wednesday	
32	29-01-15	Thursday	
33	30-01-15	Friday	
34	31-01-15	Saturday	
35	**01-02-15**	**Sunday**	**Holiday**
36	02-02-15	Monday	
37	03-02-15	Tuesday	
38	04-02-15	Wednesday	
39	05-02-15	Thursday	
40	06-02-15	Friday	
41	07-02-15	Saturday	
42	**08-02-15**	**Sunday**	**Holiday**
43	09-02-15	Monday	
44	10-02-15	Tuesday	
45	11-02-15	Wednesday	
46	12-02-15	Thursday	
47	13-02-15	Friday	
48	14-02-15	Saturday	**Second Saturday**
49	**15-02-15**	**Sunday**	**Holiday**

S No.	Date	Course Name Day	B. Tech
51	16-02-15	Monday	**I MID Term Examinations*** 16-02-15 (Monday) to 21-02-15 (Saturday)
52	17-02-15	Tuesday	**Holiday (Maha Sivarathri)**
53	18-02-15	Wednesday	
54	19-02-15	Thursday	
55	20-02-15	Friday	
56	21-02-15	Saturday	
57	**22-02-15**	**Sunday**	**Holiday**
58	23-02-15	Monday	**II Spell of Instructions**
59	24-02-15	Tuesday	
60	25-02-15	Wednesday	
61	26-02-15	Thursday	
62	27-02-15	Friday	
63	28-02-15	Saturday	
64	**01-03-15**	**Sunday**	**Holiday**
65	02-03-15	Monday	
66	03-03-15	Tuesday	
67	04-03-15	Wednesday	
68	05-03-15	Thursday	**Holiday (Holi)**
69	06-03-15	Friday	
70	07-03-15	Saturday	
71	**08-03-15**	**Sunday**	**Holiday**
72	09-03-15	Monday	
73	10-03-15	Tuesday	
74	11-03-15	Wednesday	
75	12-03-15	Thursday	
76	13-03-15	Friday	
77	**14-03-15**	**Saturday**	**Second Saturday**
78	**15-03-15**	**Sunday**	**Holiday**
79	16-03-15	Monday	
80	17-03-15	Tuesday	
81	18-03-15	Wednesday	
82	19-03-15	Thursday	
83	20-03-15	Friday	
84	21-03-15	Saturday	**Holiday (Ugadi)**
85	**22-03-15**	**Sunday**	**Holiday**
86	23-03-15	Monday	
87	24-03-15	Tuesday	
88	25-03-15	Wednesday	
89	26-03-15	Thursday	
90	27-03-15	Friday	
91	28-03-15	Saturday	**Holiday(Sri Rama Navami)**
92	**29-03-15**	**Sunday**	**Holiday**
93	30-03-15	Monday	
94	31-03-15	Tuesday	
95	01-04-15	Wednesday	
96	02-04-15	Thursday	
97	03-04-15	Friday	**Good Friday**
98	04-04-15	Saturday	
99	**05-04-15**	**Sunday**	**Holiday (Babu Jagjivanram Birthday)**
100	06-04-15	Monday	
101	07-04-15	Tuesday	

S No.	Date	Course Name Day	B. Tech
102	08-04-15	Wednesday	
103	09-04-15	Thursday	
104	10-04-15	Friday	
105	**11-04-15**	**Saturday**	**Second Saturday**
106	**12-04-15**	**Sunday**	**Holiday**
107	13-04-15	Monday	
108	14-04-15	Tuesday	**Dr. BR Ambedkar's Birthday**
109	15-04-15	Wednesday	
110	16-04-15	Thursday	
111	17-04-15	Friday	
112	18-04-15	Saturday	
113	**19-04-15**	**Sunday**	**Holiday**
114	20-04-15	Monday	**II MID Term Examinations*** 20-04-15 (Mon) to 26-04-15 (Saturday)
115	21-04-15	Tue	
116	22-04-15	Wednesday	
117	23-04-15	Thursday	
118	24-04-15	Friday	
119	25-04-15	Saturday	
120	**26-04-15**	**Sunday**	Holiday
121	27-04-15 (Monday) to 02-05-15 (Saturday)		**B.Tech - II Semester Preparation and Practical Examinations**
122	**03-05-15**	**Sun**	Holiday
123	04-05-15 (Monday) To 16-05-15 (Saturday)		**B.Tech - II Semester End Semester Regular Examinations**
124	17-05-15	**Sun**	Holiday
125	18-05-15 (Monday) to 20-06-15 (Saturday)		**B.Tech - II Semester (Summer Vacation)**
126	**21-06-15**	**Sun**	Holiday
127	22-06-15 (Monday)		**Registrations and Commencement of Class work** for **B.Tech – I Semester** for the Academic Year 2015-2016

28.   COLLEGE COMMITTEES

The academic administration of the College is decentralized and transparency is maintained by constituting the following committees with senior faculty members:

1.   Admissions Committee

2.   Examination Committee

3.   Placement and Training Committee

4.   Library Committee

5.   Planning and Evaluation Committee

6.   Students' Welfare and Extracurricular Activities Committee

7.   Alumni Committee

8.   Anti-Ragging Committee

9.   Disciplinary Committee

10. Sports and Games Committee

11. Grievances Redressal Cell

12. Women's Cell

COMPOSITION OF COMMITTEES:

28.1   ADMISSION COMMITTEE
Members:
1.   Prof. L V Narsimha Prasad, Professor & Head of CSE - 9490182900
2.   Sri. A Praveen, Associate Professor of IT
3.   Sri. P Sridhar, Professor of EEE
4.   Sri. J Suresh Goud, Associate Professor of Mathematics

Functions:
1.   To evolve the procedure for the registration on the day of orientation
2.   To make necessary arrangements for the orientation programme of I year students
3.   To prepare nominal rolls
4.   To follow up the tuition fee payments, and fines if any
5.   To settle the accounts of tuition fee, admission fee etc., paid by the students

28.2   EXAMINATION COMMITTEE
Members:
1.   Prof. L V Narsimha Prasad, Professor & Head of CSE – 9490182900
2.   Sri Mr. V SreekanthaBabu, Assistant Professor of CSE
3.   Sri. Mr. ChMukundha Reddy, Associate Professor of IT
4.   Mr. S Rambabu, Assistant Professor of ECE
5.   Ms. LekhaChandran, Associate Professor of EEE
6.   Dr. Kavitha Singh, Associate Professor of CE

Functions:
1.   To suggest innovative paper setting, valuation methods.
2.   To deal with malpractice cases in consultation with concerned HODs and subject experts.
3.   To suggest improvements for conducting the exams.
4.   To examine whether the syllabi coverage and paper setting (in case of midterm exams) are as per the guidelines

28.3   PLACEMENT AND TRAINING COMMITTEE
Members:
1.   Prof. L V Narasimha Prasad, PAT Officer - 9490182900
2.   Sri. N V Krishna Rao, Associate Professor of CSE
3.   Sri. Mr. G Chandra Sekhar, Assistant Professor of IT
4.   Sri. Mr. G Sampath Kumar, Associate Professor of ECE
5.   Sri. Mr. P Shiva Kumar, Assistant Professor of EEE
6.   Sri. V Divya, Assistant Professor of AE
      They may also co-opt two student members each from III B.Tech and IV B.Tech classes

Functions:
1.   To help the PAT Officer to maintain contacts with Alumni.
2.   To help the PAT Officer to organize the various processes like written test, group discussion, technical interviews, H R interviews when the companies come to the campus for placement.
3.   To organize activities aimed at improving Institute - Industry - Interaction.
4.   To coordinate the soft skills training programmes of the respective departments.

28.4   LIBRARY COMMITTEE
Members:
1.   Prof. P Sridhar, Professor of EEE - 8886023000
2.   Mr. S V S Hanumantha Rao, Associate Professor of CSE
3.   Ms. Ms. K Lakshmi Narayanamma, Associate Professor of IT
4.   Mr. B Srinivas Reddy, Librarian

Functions:
1. To prepare the lists of books as per the requirement of various departments.
2. To suggest improvements to run the library smoothly, orderly and satisfactorily.
3. To suggest the fine structure for the late returning of books.
4. To suggest the punishments to be awarded for the students violating the guidelines of the library.

28.5 AUDIT, QUALITY CONTROL AND PLANNING COMMITTEE
Members:
1. Dr. P G Krishna Mohan, Professor of ECE - 9989144889
2. Mr. S Srinivas, Assistant Professor of CSE
3. Mr. G Chandra Sekhar, Assistant Professor of IT
4. Mr. B Naresh Kumar, Assistant Professor of ECE
5. Mr. T Anil Kumar, Associate Professor of EEE

Functions:
1. Academic planning & Academic audit
2. To send proposals to AICTE, UGC etc for continuation of approval
3. To send the proposal to University for extension of affiliation.
4. To co-ordinate among the departments to apply for various schemes / grants to AICTE, UGC etc.
5. To coordinate the research and consultancy activities among the departments in the college.

28.6 STUDENTS' WELFARE & EXTRA CURRICULAR ACTIVITIES COMMITTEE
Members:
1. Prof. P Sridhar, Professor & Head of EEE - 8886023000
2. Mr. K V Srinivas, Assistant Professor of IT
3. Ms. P IlaChandanaKumari, Associate Professor of IT
4. Faculty in-charges of ISTE students chapter & IEEEE students chapters

Functions:
1. To suggest various co-curricular & extracurricular activities to be organized in an academic year.
2. To suggest various improvements for the existing bodies such an ISTE student chapter, IEEE student chapter and Art of Living.
3. To prepare proposals for conducting State Level and National Level events in co-curricular and extracurricular activities.

28.7 ALUMNI COMMITTEE
Members:
1. Ms. I Surya Prabha, Associate Professor of ME - 9849964005
2. Ms. CSL VijayaDurga, Assistant Professor of CSE
3.   Ms. K Sumalatha, Associate Professor of ECE
4. Ms. S Swathi, Assistant Professor of EEE
5. Ms. S Shanti Sree, Assistant Professor of ME

Functions:
1. The IARE alumni committee invites you to MITRA (Member Ideas sharing in Technical Reunion Association)
2. Adopt the Alumni Association core values of excellence, lifelong relationships, lifelong learning, inclusiveness and diversity
3. Support a strong relationship between the Alumni Association and current students
4. Assist current students and alumni in career planning, placement and transitions
5. Support the College through an annual gift commensurate with your personal circumstances and encourage other alumni to do the same

28.8 ANTI-RAGGING COMMITTEE

Members:

1. Dr. D Govardhan, Associate Professor of ME - 9618431428
2. Prof. P Sridhar, Professor of EEE
3. Mr. S Santhosh, Assistant Professor of CSE
4. Mr. E Sunil Reddy, Assistant Professor of IT
5. Mr. C Srihari, Assistant Professor of ECE
6. Mr. G Harikrishna, Assistant Professor of EEE
7. Mr. S Raghunath, Assistant Professor of AE
8. Mr. K Jagan Mohan Rao, Assistant Professor, Freshman

Functions:

1. Formed Anti Ragging Committee consisting of senior faculty and headed by Principal.
2. Persons not only from college but also from surrounding areas (i.e. residents and leaders) are also will be participating in Anti-Ragging Activities.
3. Committee has taken steps and allotted duties to all the staff members at almost all areas in the college (i.e. canteen, parking places, different blocks, play grounds etc.) and ensure that at least one faculty member will be present at any particular time at all the locations to avoid ragging activities.
4. Committee has taken precautions to avoid ragging activities at other locations like bus stops and given instructions and appointed student volunteers and secret informers at various boarding points.
5. Wide canvassing about anti-ragging, is being done in the forms of Flexes, Posters and Boards in college premises and surrounding areas where there is a chance of ragging.
6. Grievances & Redressel committee is also made a part of these anti-ragging activities.
7. Many awareness programmes about Anti Ragging will be conducted by Anti Ragging Committee in the form of meetings and PPTs to the senior students, faculty & non-college personnel.

28.9 DISCIPLINARY COMMITTEE:

Members:

1. Prof. P Sridhar, Professor of EEE - 8886023000
2. Dr. D Govardhan, Professor of ME
3. Mr. S Srinivas, Assistant Professor of ECE
4. Ms. P IlaChandanaKumari, Associate Professor of IT
5. Mr. B Kiran Kumar, Assistant Professor of ECE
6. Mr. G Sarath Raju, Associate Professor of IT
7. Mr. D Mahesh Kumar, Assistant Professor of AE

Functions:

1. To be regular and punctual to the classes and to be in the class at least 5 minutes before the commencement of the period. Everyday's cumulative attendance of the student will be sent to their parent's mobile as SMS. So the student should update his/her mobile no. and their parent/guardian mobile number if changed.

2. To attend all counseling sessions convened by their mentors and should feel free to explain their academic/ personal/ career difficulties and seek their solutions

3. To note that any violence on the campus, destruction of college property, manhandling of teachers or administrative staff or any other person in the college campus or the authorities of the college and misbehavior with girl students will be viewed seriously. Erring persons will be liable for disciplinary action such as expulsion or rustication for specific period etc.

4. To note that ragging in any form, within or outside any educational institution is strictly prohibited (refer Prohibition of Ragging in Educational Institutions Act 26 of 1997). Any

student convicted of the offence of ragging will be punished with imprisonment as laid down in the said Act.

5. Class Representatives must attend the meetings convened by the Principal and inform the decisions taken in the CRs meetings to their respective classmates.

6. To note that in all discipline matters the decision taken by the Principal is final and will be binding on all the students involved.

28.10   SPORTS AND GAMES COMMITTEE
Members:
1. Mr. P Ravindar, Assistant Professor of CSE - 8500025574
2. Mr. N Bhashwanth, Assistant Professor of IT
3. Mr. S Rambabu, Assistant Professor of ECE
4. Mr. K Lingaswamy, Assistant Professor of EEE
5. Mr. M Jaswanth, Assistant Professor of AE
6. Mr. Abdul Afsar Pasha, Assistant Professor of MBA
    The convener may also Co-opt one student member each from I, II, III & IV B. Tech, and MBA Classes and one girl student.

Functions:
1. To prepare sports calendar and an action plan to implement the same.
2. To suggest the methods which encourage students and faculty to utilize sports and games facilities available in the college
3. To take up the responsibility of preparing the budget estimate, requirement of infrastructure and equipment, maintaining the equipment and play fields.
4. Selection of teams to represent the college in inter-collegiate tournaments and also the intramural tournaments.
5. To prepare the details of attendance exemption to be given to the students representing college in various sports and games
6. To increase the cordial relations between students and faculty by organizing exhibition games between the teams of students and faculty wherever possible.

28.11   GRIEVANCES REDRESSAL CELL:
Grievances Redressal Cell is formed in order to keep the healthy working atmosphere and to uphold the dignity of the College by ensuring strife free atmosphere in the College to promote cordial Student to Student relationship, Student to teacher relationship and Staff to Staff relations etc. This Cell also helps Staff, Students and Parents to record their complaints and solve their problems related to academics, resources and personal grievances.

Woman Harassment complaints will be handled by WOMEN'S GRIEVANCE REDRESSAL CELL as per Government guide lines.

Suggestion / complaint Boxes have been installed at different places in the College campus in which the Students/staff, who want to remain anonymous, put in writing their grievances and their suggestions for improving the academics/administration in the College Students, Parents and staff can lodge a complaint. Students can also lodge Ragging complaint. The person concerned can personally approach and write / e-mail any member of the Cell. They can send email on **grievances@iare.ac.in** or write an application and submit it to Cell convener.

Members:
1. Mr. ChMukunda Reddy, Associate Professor of IT - 9490894375
2. Ms. V Swathi, Assistant Professor of ECE
3. Prof. U S P Rao, Professor of CE
4. Mr. T Syam Pradeep, Assistant Professor of AE
5. Dr. A Jayanth Kumar, Professor of Freshman
6. Ms. J Lavanya, Assistant Professor of AE
7. Ms. I Sireesha, Assistant Professor of MBA

Functions:

1. A grievance Redressal committee is formed to look in to the complaints from the aggrieved.
2. Suggestion/ Compliant Box are provided at Office of Principal for students and staff to lodge their complaints/ suggestions.
3. The report of grievance committee is forwarded to Principal for further action
4. The corrective measures are taken and recorded in the register.

28.12 WOMEN'S CELL

In view of the increasing number of girl students in the campus, Women Grievance Redressal Cell makes every effort to ensure that the girls feel at home. The cell resolves common problems of girl students and also takes up individual cases of sexual harassment, if any. Ragging in the hostels is totally disallowed, and any adventure in this respect is punishable.

Members:

1. Ms. LekhaChandran, Associate Professor of EEE - 8500123723
2. Dr. M Anitha, Professor and Head of Freshman
3. Ms. J Rajini, Associate Professor of CSE
4. Ms. I Surya Prabha, Associate Professor of IT
5. Ms. G Ajitha, Assistant Professor of ECE

Functions:

1. The Cell will deal with the cases / complaints of sexual harassment and any other type of harassment of the female students, teaching and non-teaching women staff of the college.
2. The Cell shall process all the individual complaints and take suitable action thereon in the manner and mode as per the college norms.
3. At least 50% of the members of the Cell may be women.
4. At least one of the members of the Cell may be a person with a legal background.
5. The Cell will provide assistance to the Faculty/Colleges/Institute for taking preventive steps in the matter of gender discrimination and sexual harassment.
6. The Cell may form / review the guidelines / policy for redressal of the grievance as required from time to time, which may be in accordance with those issued by Supreme Court and Government Agencies

If you are being harassed, this is what you can do:

• Don't feel a sense of shame. Tell the harasser very clearly that you find his behavior offensive.

• Don't ignore the harassment in the hope that it will stop on its own. Come forward and complain.

• Talk to somebody you trust about the harassment. It will not only give you strength but also help others in similar situations to come forward and complain.

• Keep a record of all incidents of sexual harassment in a notebook. If you feel the need to register a formal complaint later, this record will be helpful.

What action can be taken against the offender?
After it has been proven that the offender has indulged in sexual harassment in the work place, an appropriate punitive action would be taken against him irrespective of his status in the Institute (staff, faculty, and student). Where such conduct amounts to a specific offence under the Indian Penal Code or under any other law, a complaint will be made to the appropriate action in accordance with the law can be taken. Complaints can be sent to **grievances.wcell@iare.ac.in.**

29. INSTRUCTIONS TO THE FACULTY

In order to conduct the academic program smoothly, effectively and efficiently all the faculty members are required to comply with the following instructions:

1. a) To mark the arrival time / leaving time in biometric system.

    b) To sign the attendance register before 9:45 AM. If they have a class at 9:30 AM, they shall sign immediately after the class.

2. To inform the HOD about the attendance of the students in special classes like GATE, remedial classes, etc to enable HOD to monitor the situation

3. To keep the faculty rooms tidy and clean.

4. To submit two copies of Expected schedule plan in course file of their subject to the HOD before commencement of the class work. One copy will be returned to them after approval. The expected schedule plan may also be informed to the students. To prepare the schedule plan based on the schedule plan of the previous year.

5. To maintain error free attendance registers and to upload the students' attendance in EZ School software immediately within 10 minutes after completion of their class work.

6. To update Activity Diary and Course File immediately within 10 minutes after completion of their class work available through IP address **www.iare.ac.in/FacultyLogin**

7. To prepare and submit to the HOD concerned, Course File consisting of Syllabus, Expected schedule for instructions, Lecture notes, Course handouts, PPTs, Assignment questions, Unit wise question bank, Lab manuals, Model question papers, Previously conducted End Exams and Midterm Question papers before the commencement of Class work.

8. To engage the classes regularly as per the time table and go to the classes punctually. To offer projects on latest topics preferably involving to application of software packages and to avoid study projects.

9. To reach the class/Lab at least 5 minutes early.

10. In case the scheduled faculty of the immediate period is not found the ongoing faculty should send the class representative to the faculty concerned / HOD, so that the required arrangements and action will be initiated.

11. To be present in the laboratory classes and practice classes during the respective class timings without fail.

12. To be prompt in evaluating the records of practical classes handled by them.

13. Not to delegate the work allotted to them to any other faculty members without permission of HOD

14. To prepare and issue Lab schedule and list of experiments well in advance to the HOD and students and strictly adhere to them.

15. Lab in–charges to submit the requirements (stationery/apparatus/equipments) to the HOD at the beginning of the semester.

16. In case of Lab work 'N' no. of students must be equally allocated to 'M' no. of faculty. The faculty member is responsible for the allocated students to check and correct Observation books, Experiment execution/completion, Record corrections and Viva-voce to update the students' day-to-day evaluation of 15 marks and to make the students excel in the lab work.

17. To collect the completed lab records of the students at the end of the semester, for the final evaluation and for the signature of the HOD on the certificate. The responsibility to return the records to the students concerned lies with the respective faculty member only

18. To offer counseling to the students allocated to them and motivate the student to concentrate on studies and career development and to record the minutes of each counseling meeting.

19. To record in the permission register, they have to seek permission from HOD to leave the campus during the working hours, the time at which they leave the college and the time when they come back. However if they seek permission in the morning or in the evening, they have to record the entry. The maximum permission to be availed is one hour only and the no of permissions is only

two times in a month. If the faculty exceeds two times / two hours the third permission will be treated as half day Casual Leave.

20. To make alternative arrangements for their class work, whenever they apply for leave. If the class work adjustment is not possible, a class can be let off only during the last period(s) after necessary sliding with the permission of HOD. The cancellation of class wok shall be informed to the students only just before sending them home.

21. To avail a leave, the faculty should obtain a prior permission and approval from the Principal a day in advance between 3 and 4 pm.

22. To attend at least one seminar / workshop / FDP during the academic year and should submit a report with immediate effect of reporting..

23. In the case of II, III and IV B.Tech., and PG programs the HODs of respective departments are requested to monitor the implementation of the above measures and in the case of first B.Tech classes the following faculty.

    Prof L. V. Narasimha Prasad, Director, and **Dr. M. Anitha,** HOD, Freshmen Engineering.

24. To read out the circulars signed by only the Director or HOD's in the class rooms and not allow the students to make any announcements or to canvass in the class rooms.

25. Using mobile phones are restricted to faculty cabins (but not in the classrooms / labs / corridors / college campus premises).

30.   INSTRUCTIONS TO THE HODs

1. To write the name of the college, wherever it is written, as

INSTITUTE OF AERONAUTICAL ENGINEERING
Dundigal, Hyderabad - 500 043

2. To review the attendance percentage of the students periodically.

    i.   In case of the first year students the HODs shall ascertain whether the candidates have reported for the class work and are attending classes regularly or not, through activity dairy software attendance reports. After one month from the commencement of the class work, the parents are to be informed, about the students who have less than 75% attendance.

    ii. In case of II, III & IV B.Tech and MBA classes the attendance has to be reviewed once in every 15 days from the commencement of class work. The students who have less than 75% of attendance shall be informed to their parents about their wards irregularity.

    iii. At the end of first midterm exam, the attendance percentage and the performance in the midterm exams are to be informed to the parents of every student.

    iv. To record any correspondence made with the parents of every student.

3. To ensure that the work is equally divided among the entire faculty drafted for practical classes in the lab classes, the students are to be attached to each faculty group wise equally. The faculty member is responsible for conducting the lab, valuation of observation book and record. As an exception only in CSE & IT department labs the valuation part is kept with the senior faculty among the group of faculty handling a particular batch / class.

4. To monitor the coverage of syllabus by examining the Activity dairy and Course File entered in Online IP address **http://119.235.53.59/iare/** of the faculty every month, and also to affix their signature in the attendance register.

5. To monitor the reporting and leaving time of faculty and staff through their biometric thumb impressions and signatures in the faculty attendance registers. The report of late arrival and early departure of faculty and staff is to be submitted to the Principal along with Permission letters.

6. To maintain the Permissions register in the department for faculty and staff. The lunch break duration is 40 minutes. Faculty and staff can avail themselves any of 50 min slot from 12:50 PM to 1:30 PM.

Faculty and staff who wish to go to town for any work including lunch shall obtain permission from HOD through permission letters and record their movements in the permission register. The HODs are to obtain permission from the Director.

7. To ensure while forwarding the leave application to the Director that leave is applied as per the service rules. Faculty and staff can avail leave only with the prior permission of HOD

8. To circulate the guidelines pertaining to participation of faculty in seminar/workshops etc. Before forwarding the proposals of faculty, the HODs shall ensure that the proposals of faculty, the HODs shall ensure that the proposals are in keeping with the guidelines.

9. To ensure that faculty and staff wear the identity card without fail. This facilitates to distinguish faculty and staff from the students easily. The faculty shall also avoid coming to the college wearing T-Shirts and other casual dresses.

10. To go to the class rooms for surprise checks and see that no student is in possession of cell phones as it is strictly banned in the college campus. If any student is found with mobile phone, mobile phone shall be confiscated and the same may be informed to the Director.

11. To exhort the students to come to the college in decent dress.

31. INSTRUCTIONS TO CLASS TEACHERS

1. Conduct the first meeting within a week from the date of commencement of the semester and then conduct subsequent meetings once in a fortnight.

2. They must review the attendance of all the students of the class once in a fortnight and send the particulars of attendance to the parents by mail or SMS.

3. Advise all the students to be regular to the classes and send the attendance particulars of irregular students to their parents every week.

4. After completion of first midterm exams, the progress report of the students containing the details like attendance up to the first internal and also the performance of the each student shall be sent to the parents by post and also by email/SMS.

5. Invite the parents of the students identified as slow learners/ indifferent learners/ academically weaker students and discuss with them and the measures to be taken to correct them.

6. Review the syllabus coverage in all subjects and give feedback to the faculty concerned / HOD based on the opinions of the committee members.

7. The class teacher is required to prepare the minutes of every meeting, submit the same to the HOD within two days of the meeting. If there are some points in the minutes requiring action by the management, the same shall be brought to the notice of the principal through HOD.

32. GENERAL INSTRUCTIONS TO THE FACULTY MEMBERS REGARDING EXAMINATIONS DUTIES

1. Faculty members drafted for invigilation duty shall report at the exam section at least 30 minutes before the commencement of the exam. In case faculty members going on leave, they shall make alternative arrangement with the approval of their HOD and the same may be informed to the exam section well in advance.

2. As soon as they report at the exam section, they shall synchronize to the time indicated by clock of the exam section, or note the time difference between the two, and shall follow their watches for implementing the time schedule in the exam hall regarding the issuing of question papers, collection of answer scripts, allowing the candidates to enter or leave the exam hall, announcing the remaining duration of the exam, etc. This is particularly important to maintain uniform and consistent time pattern in all the exam halls whenever there is power failure and the siren is not working, or even when power is there but the office assistant has erred in giving time bells.

3. Before proceeding to the exam hall, invigilators shall verify the material handed over to them such as main answer books, question papers in case of midterm examinations, seating arrangement sheet etc., and bring to the notice of the exams in-charge the discrepancies, if any,

immediately. Single answer book containing 24 pages for midterm exams & 36 pages for end exams shall be supplied to the candidates. No additional answer books shall be supplied.

4. After receiving the stationery the invigilators are asked to go to the allotted exam halls only, and are instructed not to go anywhere else.

5. Students are allowed into halls 15 minutes before the commencement of examinations. No grace period for entering the examination hall during both the midterm and end exams.

6. Invigilators shall verify the identity of the candidates by checking the hall ticket containing photo and also the identity card in the case of End Examinations and the identity card in the case of midterm seats meant for them as per the seating arrangement, before issuing the question paper.

7. Candidates shall not be allowed to carry note books, text books, cell phones or any other unsolicited material that is likely to be used by them for malpractice. Candidates shall also not be allowed to use any data books / code books / charts/ etc, of their own. The required material will be supplied by the exam section. If there is any shortage of material, then the exam section will issue necessary instruction to the invigilators in this regard.

8. Invigilators shall not allow the candidates with cell phones to the exam halls and also shall not keep the cell phones of the candidates with them for safe custody.

9. Invigilators are prohibited from carrying mobile phones to the exam halls.

10. Invigilators shall ensure that
    a. Candidates have entered their Registered (Regd.) numbers and the code number of the question paper correctly in the answer books and they are not altered subsequently.
    b. Any correction in the Regd. number in the case of midterm exams is attested by the invigilator.
    c. Any correction in the Regd. in the case of end exams is to be attested by the chief superintendent (CS).
    d. The student should not write their Regd. No./Hall Ticket No., anywhere else except in the space provided for on the main answer book.

11. The students may be instructed not to write anything other than their Regd. No in their question papers

12. No candidate shall be allowed to enter the exam hall under any circumstances after the commencement of the midterm / end semester exam.

13. Invigilator has to obtain signatures of the candidate in the attendance sheet and ensure that in the attendance sheet, the candidate has correctly written the answer book serial number issued to him.

14. The attendance statement shall be prepared immediately after the expiry of 15 min. after the commencement of midterm / end exam and while filling the attendance statement invigilators shall furnish all the details. Use separate absentee statements for each Year, Branch and Scheme and the details may be obtained from seating arrangement plan.

15. Invigilators shall handover the attendance statement, the unused main answer books and unused question papers to the person who come to the exam hall to collect them.

16. During the midterm exams, if a candidate raises any doubt regarding the question paper, the invigilator, shall report the matter to the exams in – charge through the assistant/ water boy and shall advise the candidate to attempt other questions in the mean while. Exam section shall obtain the necessary clarifications from the manuscript of the paper setter available with exam section / paper setter / HOD concerned and request the paper setter / exams in-charge to announce the clarifications in all the halls.

17. During the End exams no candidate shall be entertained by the invigilators regarding clarifications on question paper. When they seek any clarification, they shall be instructed to bring the matter to the notice of the faculty/ HOD concerned after the examination is over.

18. When an invigilator suspects malpractice by any candidate, the material in the possession of the candidate and the answer script shall be confiscated and the matter reported to the Controller Of

Examinations (COE)/ exams–in-charge/ Principal. The invigilator shall obtain a statement from candidate and submit the same along with his /her own report on the incident to the COE/ Principal. If the candidate refuses to give a statement, the same is allowed to leave the exam hall only after the permission by the COE/ Principal/ exams-in-charge.

19. Candidates are not normally allowed to the rest rooms during the exam. However, in cases of urgency, a water boy may be asked to accompany the candidate.

20. Invigilators themselves shall not leave the exam hall during exam

21. To avoid temptation on the part of the candidates for mutual consultations, Invigilators shall not remain at one place and shall make as many rounds in the exam hall as possible.

22. Invigilators shall not bring newspapers, magazines or text books and cell phone to the exam hall and shall not enter into consultations/conversations with co invigilators during the exam.

23. Invigilators shall be prompt in supplying graph sheets, codebooks, etc., to the candidates.

24. After entering the exam hall and receiving the question paper, no candidate shall be allowed to leave the exam hall till the expiry of the allotted time/ last half-an-hour of the exam.

25. Candidates shall be allowed to carry the question paper with them only when they are leaving the exam hall in the last half-an-hour. If they are leaving earlier (but not before the expiry of half the allotted time) they shall be asked to leave the question paper with the invigilator, after writing their regd. No on it, and to collect the same at the exam section after the exam is over.

26. Invigilators shall remind the candidates about the remaining time of the exam at every half-an-hour.

27. Candidates shall be asked to keep their main answer book and graph/drawing sheets in proper order and to tie them up 5 minutes before the end of the exam.

28. Invigilators shall affix their signatures in the space provided only on the first page of the main answer book / books (in case two main answer books are used separately for Part-A and Part-B) in both midterm and End exams, certifying the correct entry of

    i.   Registered number

    ii.   Question paper code number (in case of end exam only)

    iii. Part of the Paper (i.e. Part-A or Part-B)

29. Invigilator shall collect the answer scripts from all the candidates present in the hall immediately after the final bell is rung and shall arrange them in proper order that tallies with the attendance statement prepared by the invigilator.

30. Invigilators shall bring the bundle of answer scripts, unused graph sheets, etc., and the question papers left behind by the candidates leaving the hall early and hand them over in the exam section within 10 minutes of the end of the exam.

31. Invigilators shall leave the exam branch only when they are cleared by the exam section and they have to collect heir remuneration immediately after the examination is over.

32. Faculty members not related with exam work in any capacity shall not enter the exam halls.

33. If data books / graph sheets / drawing sheets are not brought to the exam hall in time the same may be informed to the Chief Superintendent/Exam section in-charge immediately.

34. Invigilators are not to utilize the services of the water boys for works, other than the work related to the examination, during the exam hours

35. If there is any specific complaint against the water boys, invigilators are requested to bring it to the notice of Chief Superintendent / Principal immediately

36. Faculty members shall realize that the examination work is a part and parcel of their academic work and they shall attend to it with utmost sincerity.

33. GENERAL INSTRUCTIONS TO THE EXAMINERS REGARDING THE END PRACTICAL EXAMINATIONS

Note: In the following instructions wherever the work external examiner appears, it must be treated as the second examiner in the case of all practical ad as external examiner in the case of project viva.

1. Internal examiner shall draw the required stationery from the HOD well in advance.

2. Internal examiners shall be present in the respective laboratories at least 15 minutes before the commencement of the exam.

3. No candidate shall be allowed to take the practical exam without the producing the hall ticket or permission slip from the Controller of Examinations (COE) / Principal.

4. No candidate shall be a allowed to enter the lab and to take the exam after the commencement of the exam.

5. As soon as they enter the lab, all the candidates shall be asked to submit the record of practical work done by them during the academic year. It shall be returned to the candidate after punching a hole through it when they are leaving the lab after finishing the practical exam.

6. When a candidate requests for a change of experiment it is the prerogative of the external/internal examiner to permit the change or not.

7. Attendance statement shall be prepared and is enclosed with award list and the remuneration bills.

8. Marks statement shall be prepared in single copy only. Under no circumstances, the marks are not to be disclosed.

9. Internal examiner shall obtain the counter signature of COE on all copies of attendance statement

10. Wherever the name of the lab is written either in the award list or in the attendance statement etc., it must be identical to the name given in the scheme in the syllabus book.

11. Internal Examiner shall help the External Examiner in filling up the T.A & Remuneration Bill, after ascertaining the admissible rates from the exam section.

12. The internal shall obtain the signatures of the external and affix his own signature on all forms at the required places.

13. The award list and one copy of the attendance statement shall be placed in an envelope addressed to Controller of Examination Institute of Aeronautical Engineering, Hyderabad, Regulations (refer schedule), and dates of exam shall be written on the top edge of the cover. The from address of internal shall also be written

14. All Marks shall be entered on the answer scripts and shall be signed by both internal and external examiners respectively. The valued answer scripts along with work sheets and any other related material shall be placed in a big size cover. Material related to practical exams shall not be torn and disposed. The details of exam shall be written on this cover also viz. Name of the Lab, Year, Semester and Branch, Regulations (refer schedule), Date of Exam, Names of Internal and External Examiners and Number of Scripts.

15. The examiners shall write "Four Year B.Tech Degree Exams of (say April – 2010)" against the item Name of Examination, "Institute of Aeronautical Engineering, Secunderabad", against the item center of Examination in all reports, statements, remuneration bills etc.

16. Viva shall be conducted by the external with the help of the internal. Others shall not interfere.

17. The following material shall be hand over to the Junior Assistant, Exam Section as soon as the examination is over.
    a. The envelope of item-13 properly sealed with gum and signed by the internal/external across the flap and also by the external.
    b. The big cover of item-14 properly sealed with gum and signed by the internal across the flap and also by the external.
    c. The T.A. & Remuneration Bill of external (in the case of project viva only).

18. The internal examiner shall return the unused stationery to the HOD, who will in turn arrange to return the same to exam section.

34. COLLEGE BUS TRANSPORT OPERATING INSTRUCTIONS

1. College buses cover every nook and corner of Hyderabad - Secunderabad and suburbs.

2. Students availing the bus facility must deposit their bus charges at the time of registration in each year, failing which they will not be allowed to avail the same.

3. All the day scholar students and staff members should prefer to come to college by the college bus only. No private vehicles are advised. Hence, parents are kindly requested not to provide two wheelers or any other vehicles to their wards to commute to the college.

4. Students and staff should consider it mandatory to board the bus on time and the bus will not wait in any circumstances. The students should be supportive to the bus staff for the desired convenience. They are advised to reach the boarding point well in advance.

5. The bus in-charge should ensure that the bus should not leave the boarding before the schedule time under any circumstances.

6. The bus in-charge should see that the driver should not use mobile phone while he is driving. The driver of the bus must handover the mobile phone to the bus in-charge before he start driving and collect it after parking the bus in the college premises.

7. The bus in-charge should see that the buses are starting sharp by 4.30 PM on all days in the evening. The bus will not be stopped for any reason by the students or faculty under any circumstance. In case the bus stops beyond 4.30 PM the bus in-charge should give an explanation in writing to the Director giving reasons for the delay.

8. All students and staff should board only the college bus which is allotted to them with proper dress code, bus ID card and wearing their college ID card before boarding the bus and till getting out of the bus in the evening. They are not allowed to board any bus other than the one which is allotted to them.

9. Bus in-charge should keep the name list of the staff and students boarding the bus and note the attendance of the staff and students boarding the bus for which he / she is in-charge in the morning and in the evening every day.

10. Staff members and students are strictly not allowed to use any electronic gadgets like i pods, MP3 players, cameras, etc. in the buses.

11. Boarding of the college buses shall be in the sequence of I) Girls, II) Staff and III) Boys students.

12. During University examinations, it may not be possible to cover all the boarding points and will be dropped at the nearest boarding points.

13. Hostlers or unauthorized day scholars are not allowed to claim bus facility.

Disciplinary action will be taken on those violating the above instructions.

IN CASE OF EMERGENCY, CONTACT: Sri S Ravikanth, Convener, Mobile No: 9985821460 or
Sri N.V. Krishna Rao, Mobile No: 9985821437

35. **CONTACT NUMBERS**

S No.	Name	Designation	Phone (Mobile)
1	Prof. L V Narasimha Prasad	Director, PAT Officer	9490182900
2	Dr. A Barai	Principal	8886033312
3	Prof. P Sridhar	Dean - Student Affairs	8886023000
4	Dr. P G Krishna Mohan	Dean – Academic Audit and Quality Control	9989144889
5	Dr. D Kesava Rao	Dean - Research and Development	9490797671
6	Dr. D Govardhan	Dean - PG Studies	9948503909
7	Prof. V V S Haranadh Prasad	Dean – Academic, Head, Mechanical Engineering	9985821449
8	Prof. A Praveen	Head, Information Technology	9985821454
9	Prof. V R Seshagiri Rao	Head, Electronics & Communication Engineering	9985821457
10	Prof U S P Rao	Head, Civil Engineering	8886033314
11	Dr. M Anitha	Head, Freshman Department	7799448538
12	Mr. V Sreekantha Babu	Additional Controller of Examinations	9885565674
13	Mr. V S Raghav Sharma	Senior Administrative Office	9985821446
14	Mr. B Srinivas Reddy	Librarian	9985098483
15	Mr. S Ravikanth	Transport	9985821460

36. **EMERGENCY PHONE NUMBERS**

Police
Police... 100
Fire... 101
Police Station (Dundigal)… 08418-255633, 9490617219
Police exchange.. 040-23230191
Police Control Room... 08418-232336
Fire Station…040-23449212

Ambulance
Free Service...102/104/108
IARE Ambulance -- 9985821446
Apollo Emergency...1066 / 23548888
AP Center for Emergency...24603160
Pioneer Ambulance:23312145

Blood Bank
Blood Bank Narayanguda...27567892
Matadin Geol Blood Bank...23226624
Medwin Blood Bank...23202902 / 4616

Eye Banks
Eye Bank Association...23545454
L V Prasad Eye Bank...30612514 / 23608262
Sarojini Devi Eye Bank...23317274
Ramayamma International...23548266/67
TL Kapadiya Eye Bank...23317274

Medical Services (24hrs) Apollo Pharmacy...23431734
Apollo Jublihills...23554514
Care Hospital (Nampalli)...30417417
Care Hospital (Banjara Hills)...2333 3333
Yashoda Pharmacy(somajiguda)... 23319999
Mahavir Hospital...23393134
Mediciti...23237644
Medinova...23311122/23311133
Medwin Hospital...23202902/4000
Medwin Pharmacy...23202902
Niloufer Hospital...23394265
Osmania General Hospital...24600121
St. Theresa's Hospital...23701013
The Nizam's Institute of Medical Sciences...23320332/23396552
Vijay Marie Hospital...23315055
Andhra Mahila Sabha...27617801

24 Hours Pharmacy Apollo Pharmacy...23231380
Health Pharmacy...23310618
Medwin Pharmacy...23202902
New City Hospital Pharmacy...55260004

Tourism Tourist Information...1363
Access Number Hyderabad & Secunderabad...1901-334033
Other places in India...0901-334033

37.   Calendar 2015

2015

January						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
Su	Mo	Tu	We	Th	Fr	Sa
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

38.   ROAD MAP TO THE COLLEGE
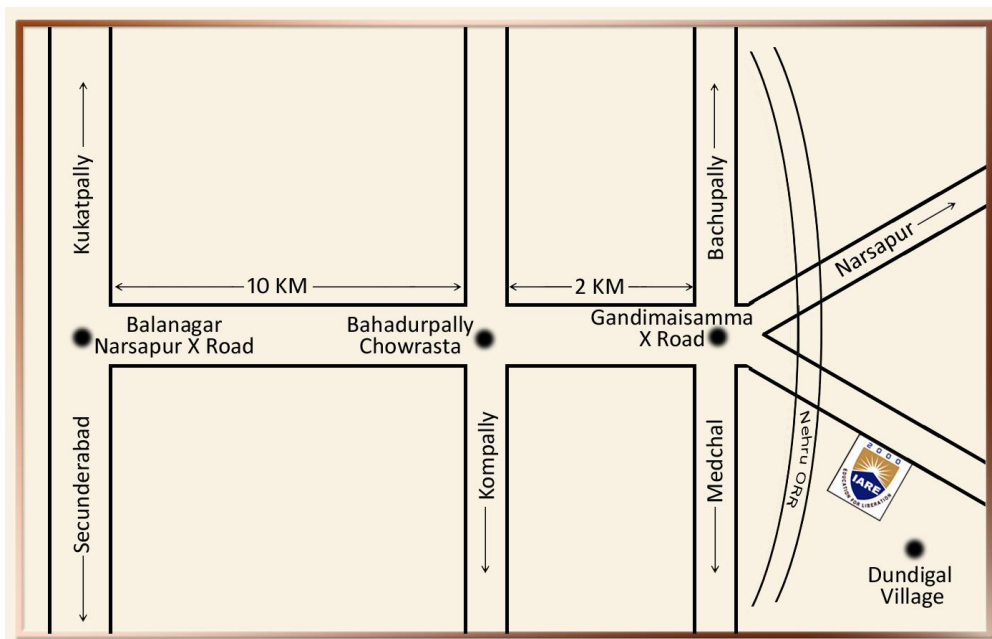
39.   VISON AND MISSION OF DEPARTMENTS

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Vision

The Vision of the department is to produce competent graduates suitable for industries and organizations at global level including research and development with Social responsibility.

Mission

To provide an open environment to foster professional and personal growth with a strong theoretical and practical background having an emphasis on hardware and software development making the graduates industry ready with social ethics.

Further the Department is to provide training and to partner with   Global entities in education and research.

DEPARTMENT OF INFORMATION TECHNOLOGY

Vision

The Department envisions to become a Center of Excellence in Information Technology with a strong teaching and research environment that produces competent graduates and to inculcate traits to make them not only good professionals but also kind, committed and socially oriented human beings.

Mission

To promote a teaching and learning process that includes latest advancements in information technology, that provides strong practical base for the graduates to make them excellent human capital for sustainable competitive edge and social relevance by inculcating the philosophy of continuous learning and innovation in the core areas.

DEPARTMENT OF ELECTRICAL AND ELECTRONICS ENGINEERING

Vision

The vision of the Electrical and Electronics Engineering department is to build a research identity in all related areas of Electrical Engineering uniquely. Through core research and education, the students will be prepared as the best professional Engineers in the field of Electrical Engineering to face the challenges in such disciplines.

Mission

The Electrical and Electronics Engineering Department supports the mission of the College through high quality teaching, research and services that provide students a supportive environment .The department will make the best effort to promote intellectual, ethical and technological environment to the students. The department invokes the desire and ability of life-long learning in the students for pursuing successful career in engineering.

DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Vision

To produce professionally competent Electronics and Communication Engineers capable of effectively and efficiently addressing the technical challenges with social responsibility.

Mission

The mission of the Department is to provide an academic environment that will ensure high quality education, training and research by keeping them abreast of latest developments in the field of Electronics and Communication Engineering aimed at promoting employability, leadership qualities with humanity, ethics, research aptitude and team spirit.

DEPARTMENT OF MECHANICAL ENGINEERING

Vision

The Department of Mechanical Engineering envisions value based education, research and development in the areas of Manufacturing and Computer Aided Engineering as an advanced center for Mechanical Engineering, producing graduates of world-class competence to face the challenges of global market with confidence, creating effective interface with various organizations.

Mission

The mission of the Mechanical Engineering Department is to prepare effective and responsible engineers for global requirements by providing quality education & to improve pedagogical methods employed in delivering the academic programs to the needs of the industry and changing world by conducting basic and applied research and to generate intellectual property.

DEPARTMENT OF AERONAUTICAL ENGINEERING

Vision

To build a strong community of dedicated graduates with expertise in the field of aeronautical science and engineering suitable for industrial needs having a sense of responsibility, ethics and ready to participate in aerospace activities of national and global interest.

Mission

To actively participate in the technological, economic and social development of the nation through academic and professional contributions to aerospace and aviation areas, fostering academic excellence and scholarly learning among students of aeronautical engineering.

DEPARTMENT OF CIVIL ENGINEERING

Vision

The Vision of Civil Engineering Department is to produce eminent, competitive and dedicated Civil Engineers by imparting latest technical skills and ethical values to empower the students to play a key role in the planning and execution of infrastructural & developmental activities of the nation.

Mission

To provide State-of-the-Art facilities for conducting experiments in the field of Civil Engineering as well as providing high quality research with latest technological knowledge so that the graduates present themselves as efficient and potential candidates for government and private sector organizations within and outside the country.