



INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

Dundigal, Hyderabad - 500 043

Format for Internship Report

Student Details:

Name of the Student	
Roll Number	
Department	
Year / Semester	
Mobile Number	
Email ID	

Project Mentor Details (Internal):

Name of the Mentor	
Employee ID	
Department	
Designation	
Email ID	
Mobile Number	

External Mentor Details :

Name of the Mentor	
Organization	
Designation	
Email ID	
Mobile Number	

Title of the Internship/Field Project:

Purpose:

Objectives:

Description of the Internship/Field visit:

- **Introduction** to the topic under study, e.g. if it is a study on Marketing Research practices, an introduction as to what is Marketing Research and its practices, and other information should be given.
- **Background** - A brief background about the place under study, like Name, Location etc. and also relevant details like existing systems related to the particular subject under study and a brief write up of the problem you want to study in that place.
- **Major Observations shall include:**
 - a. Frame the opportunity.
 - b. Plan your work.
 - c. Capture observations in market / field / industry.
 - d. Synthesize into insights.
 - e. Present actionable next steps
- Detail the actions /service you undertook as a result of the Internship/Field project.
- Using explanations and evidence/examples, demonstrate how you have used thinking skills throughout your Internship/Field project.
- Using explanations and evidence/examples demonstrate how you have used excellent communication and social/collaboration skills throughout your Internship/Field project.

Photos of Field Visit with description:**Project deployment photos with description:****Conclusions:**

Internship/Field project report considering all the above 10 points should not exceed not more than 20 pages(A4 Size)

Signature of the Project Mentor**Signature of the Head of the Department**