



# INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous)

Dundigal, Hyderabad - 500 043

## MASTER OF BUSINESS ADMINISTRATION

### TUTORIAL QUESTION BANK

Course Name	:	MANAGEMENT ORGANISATION AND BEHAVIOUR
Course Code	:	CMBB01
Class	:	MBA
Branch	:	I
Academic Year	:	IARE - R18
Course Coordinator	:	Dr. T Srinivasa Rao, Professor, MBA
Course Faculty	:	Dr. T Srinivasa Rao, Professor, MBA

#### Course Objectives (COs):

The course should enable the students to:

I	Understand management with confidence.
II	Interpret and analyze the organization behavior and growth of different companies.
III	Appreciate and use latest techniques of management as means of business communication.
IV	Use the techniques and arriving at conclusions from strategy information for the purpose of decision making.
V	Analyze different types of organization charts which are very useful for knowing positions of business concern.

#### Course Learning Outcomes (CLOs):

Students, who complete the course, will have demonstrated the ability to do the following:

CCMBB01.01	Identify and understand the objectives, importance and the development of the various theories of management.
CCMBB01.02	Familiarize with history of the management and enhance with the latest theories.
CCMBB01.03	Analyze the various problems and Evaluate various methods in decision making to arrive at alternative solutions.
CCMBB01.04	Discern about plans and the planning process to analyze and compare different plans and make effective planning.
CCMBB01.05	Gain the knowledge of processes used in developing the various organizational designs.
CCMBB01.06	Understand the group dynamics and demonstrate skills required for working in group's relation between authority power and influence.
CCMBB01.07	Demonstrate the authority and use power to influence people to get the work done through proper communication and control.
CCMBB01.08	Explain importance of organizational behavior personality theories, perception and individuals.

CCMBB01.09	Illustrate the behavior of individuals and groups in organizations in terms of Organizational behavior theories, models and concepts.
CCMBB01.10	Elucidate various group decision making process and types.
CCMBB01.11	Enhance the various leadership styles and the role of leaders in a decision making Process and Analyze management organization and administration.
CCMBB01.12	Apply various types of theories (Maslow's needs theory, two factor theory of motivation, valance theory and other relevant theory of motivation.



## Tutorial Question Bank

S. No	QUESTION	Blooms Taxonomy Level	Course Outcomes
<b>UNIT-I</b>			
<b>HISTORY OF MANAGEMENT</b>			
<b>PART-A (SHORT ANSWER QUESTIONS)</b>			
1	What is scientific management?	Remember	CMBB01.01
2	What are the principles of scientific management?	Understand	CMBB01.01
3	Distinguish between management and administration?	Understand	CMBB01.01
4	Write short notes on classical theory of management?	Remember	CMBB01.01
5	Discuss about the information roles and decisional roles of a manager?	Understand	CMBB01.01
6	Write briefly about scalar chain?	Remember	CMBB01.01
7	Distinguish between Taylor's theory and fayol's theory?	Understand	CMBB01.01
8	Write short note on Elton mayo's hawthorne experiments?	Remember	CMBB01.01
9	What is nature of management?	Understand	CMBB01.02
10	What are the principles of administration?	Remember	CMBB01.02
11	Explain the modern techniques of management?	Understand	CMBB01.02
12	What is scientific management theory?	Remember	CMBB01.02
13	Define esteem needs?	Understand	CMBB01.02
14	Explain self actualization?	Remember	CMBB01.02
15	Write about motivation?	Remember	CMBB01.02
16	What is break even analysis?	Understand	CMBB01.02
17	Write about probability theory?	Remember	CMBB01.02
18	Differentiate creative and innovative alternatives?	Understand	CMBB01.02
19	Vroom's decision making model?	Remember	CMBB01.02
20	Explain the concept of brainstorming?	Remember	CMBB01.02
<b>PART-B (LONG ANSWER QUESTIONS)</b>			
1	What do you mean by management? Explain its features and nature?	Understand	CMBB01.01
2	Explain the various objectives of management?	Remember	CMBB01.01
3	Explain the role and importance of management in business?	Understand	CMBB01.01
4	Discuss the process and functions of management in brief?	Remember	CMBB01.01
5	Explain in detail the classification of managers?	Understand	CMBB01.01
6	What is classical theory? Discuss about the three classical theories?	Remember	CMBB01.01
7	Explain the concept of Weber's theory of bureaucratic administration. state its features and disadvantages?	Understand	CMBB01.02
8	Explain the contributions of f.w.taylor to the evolution management thought. What are the limitations of Taylor's theory? State the relevance of Taylor's scientific theory to present day business?	Understand	CMBB01.02
9	Discuss in detail the important features of scientific management theory?	Remember	CMBB01.02
10	State and explain the principles proposed by Henry fayol.what are the limitations of Henry fayol's theory?	Understand	CMBB01.02
11	What are the different types of decisions normally and explain linear programming?	Remember	CMBB01.02
12	Differentiate between rational decision and bounded rational decision?	Understand	CMBB01.02
13	Explain administrative principles and scientific theory elaborately	Understand	CMBB01.02
14	Discuss role of manager and explain the approach of classical theory	Remember	CMBB01.02
15	What is management and explain about any management theory	Understand	CMBB01.02
16	Briefly mention various problem solving techniques being adopted by modern managers?	Understand	CMBB01.02

S. No	QUESTION	Blooms Taxonomy Level	Course Outcomes
<b>PART-C (CRITICAL ANSWER QUESTIONS)</b>			
1	What is classical theory? Discuss about the three classical theories?	Understand	CMBB01.01
2	Explain the contributions of Henry fayol to the evolution management classical theory. What are the functions of Taylor's theory	Remember	CMBB01.01
3	State the relevance of Taylor's scientific theory to present day business?	Understand	CMBB01.01
4	What is management and how is it different or similar to administration	Remember	CMBB01.01
5	What are the type of managers in an organization? Explain their roles	Understand	CMBB01.01
6	Explain how a manager can use tools and techniques from each of the major management perspectives in a contemporary manner	Remember	CMBB01.01
7	Explain major characteristics of a modern management thought	Understand	CMBB01.02
8	Why is it important for every manager to understand many different management theories that have developed	Understand	CMBB01.02
9	What functions do managers perform in an organization and explain characteristics of management thought	Remember	CMBB01.02
10	Determine the management theories in detail and what are the important of management functions	Understand	CMBB01.02
<b>UNIT-II</b>			
<b>PLANNING, DECISION MAKING AND GLOBAL SETTING</b>			
<b>PART-A (SHORT ANSWER QUESTIONS)</b>			
1	Define problem solving?	Understand	CMBB01.03
2	What is decision making?	Remember	CMBB01.03
3	Differentiate creative and innovative alternatives?	Understand	CMBB01.03
4	Discuss about brain storming	Remember	CMBB01.03
5	Explain creativity in decision making	Understand	CMBB01.03
6	Write about probability theory	Remember	CMBB01.03
7	What is decision analysis?	Understand	CMBB01.03
8	What is goal objective with examples	Understand	CMBB01.03
9	Explain decision making model	Remember	CMBB01.03
10	Explain decision structure?	Understand	CMBB01.03
11	How to implement decision and how it is controlled	Understand	CMBB01.03
12	Explain advantages and disadvantages of decision making.	Remember	CMBB01.03
13	Write about v' rooms' participative decision making model.	Understand	CMBB01.03
14	Explain how decision making process is done in an organization?	Remember	CMBB01.03
15	How to select the most feasible plan in management?	Understand	CMBB01.03
<b>PART-B(LONG ANSWER QUESTIONS)</b>			
1	What are the steps of planning process?	Understand	CMBB01.03
2	Critically analyze the features of planning	Remember	CMBB01.03
3	What kind of plan should an organization develop first tactical or personal why?	Understand	CMBB01.03
4	Outline the process of corporate planning	Remember	CMBB01.03
5	Hoe do you explain the success of a firm that does not use formal strategic planning process?	Understand	CMBB01.03
6	What is decision making in management and organization behaviour	Understand	CMBB01.03
7	What is decision making process in management	Understand	CMBB01.03
8	Why is important for managers to set organizational global setting	Remember	CMBB01.03
9	How do you achieve organizational global setting and objectives	Understand	CMBB01.03
10	What are the main purpose of global setting of organization?	Remember	CMBB01.03

S. No	QUESTION	Blooms Taxonomy Level	Course Outcomes
11	What is decision making in principles of management	Understand	CMBB01.03
12	What are the advantages of consensus of decision making	Understand	CMBB01.03
13	How can we say management is universal explain	Remember	CMBB01.03
14	Discuss Why it is said that management principles are universal	Understand	CMBB01.03
<b>PART-C (CRITICAL ANSWER QUESTIONS)</b>			
1	What do you mean by problem solving and decision-making? Explain their relationship with the objectives and functions of management?	Remember	CMBB01.04
2	What are the important characteristics of decision making? State the different types of decision making styles?	Remember	CMBB01.04
3	Discuss in detail the various types of decision making?	Understand	CMBB01.03
4	Examine in detail the various steps involved in decision making process?	Understand	CMBB01.03
5	Explain in detail how problems are classified and on what basis problem can be defined in the decision-making process?	Remember	CMBB01.04
6	Explain briefly how a decision maker selects the appropriate level of participation. Discuss in detail individual and group decision making with their respective advantages and disadvantages?	Understand	CMBB01.04
7	Explain how objectives and criteria is et for finding an alternative solution to problem?	Remember	CMBB01.04
8	What is innovation? what re its characteristic features? Discuss briefly different types of innovation?	Understand	CMBB01.04
9	What is creativity? Discuss the creative process? Explain the process of planning?	Remember	CMBB01.04
10	Explain the decision even analysis? And how you evaluate the alternatives? what are the three approaches used for evaluating alternatives?	Remember	CMBB01.04
<b>UNIT-III</b>			
<b>ORGA NIZING AND CONTROLLING</b>			
<b>PART-A(SHORT ANSWER QUESTIONS)</b>			
1	Write about any five principles of organizing?	Remember	CMBB01.05
2	Discuss briefly about the nature of organizing?	Remember	CMBB01.05
3	Explain the Authority, power and influence?	Understand	CMBB01.05
4	Distinguish between power and authority?	Understand	CMBB01.06
5	Stages in control process?	Remember	CMBB01.06
6	Bring out the relation between authority, power and influence?	Understand	CMBB01.06
7	Explain any five guidelines for using coercive power to maintain discipline?	Remember	CMBB01.05
8	Discuss about the levels of authority?	Remember	CMBB01.05
9	“Authority has its own pros and cons “explain?	Understand	CMBB01.05
10	Define the term organizing? Write about its nature?	Remember	CMBB01.05
11	Define organization? What are the various principles of organizing?	Remember	CMBB01.05
12	Explain about team work?	Understand	CMBB01.06
13	Explain why planning is important in organization?	Understand	CMBB01.06
14	What is the reason for playing strategies in organization?	Remember	CMBB01.05
15	Mention any two controlling strategies?	Understand	CMBB01.06
<b>PART-B(LONG ANSWER QUESTIONS)</b>			
1	Discuss in detail the various principles of organizing? Why organizing is considered as one of the important functions of management?	Remember	CMBB01.05
2	Write down the importance of organizational design?	Understand	CMBB01.05
3	Explain the concept of authority? Write about its sources? Why do workers accept authority?	Remember	CMBB01.05

S. No	QUESTION	Blooms Taxonomy Level	Course Outcomes
4	Write about the various factors which are affecting the limits of authority of manager. Discuss its various types?	Remember	CMBB01.06
5	How does centralization differ from decentralization?	Understand	CMBB01.06
6	Write a note on power approach? Discuss the sources and types of power in detail?	Understand	CMBB01.06
7	Define influence. What are the various types of influence tactics?	Remember	CMBB01.07
8	Differentiate between power and authority? Bring out the relationship between authority, power and influence?	Remember	CMBB01.06
9	List the similarities and dissimilarities between authority, power and influence?	Understand	CMBB01.07
10	Write about the relationship between authority, responsibility and accountability?	Understand	CMBB01.07
11	Explain controlling the organizational system and its functional areas?	Understand	CMBB01.07
<b>PART-C(CRITICAL ANSWER QUESTIONS)</b>			
1	What are the goals of organization behaviour	Understand	CMBB01.07
2	What are organization goals and objectives and explain	Understand	CMBB01.07
3	Why is important for managers to set organizational behavior goals	Remember	CMBB01.01
4	How do you achieve organizational goals and objectives	Understand	CMBB01.07
5	What are the main purpose of setting organization goals?	Remember	CMBB01.07
6	Determine Sound organization is an essential prerequisite of efficient management	Understand	CMBB01.07
7	What do you mean by organizational design? Is there a single best way to organize business?	Understand	CMBB01.07
8	What is the importance of organizing and organization levels explain.	Remember	CMBB01.07
9	What are the goals of organization behavior	Understand	CMBB01.07
10	What are organization goals and objectives and explain	Understand	CMBB01.07
<b>UNIT-IV</b>			
<b>INDIVIDUAL AND GROUP BEHAVIOR</b>			
<b>PART-A (SHORT ANSWER QUESTIONS)</b>			
1	Write a note on contribution of different disciplines to organizational behavior?	Remember	CMBB01.08
2	Explain the various approaches to the study of OB?	Understand	CMBB01.08
3	Define perception? State its features?	Remember	CMBB01.08
4	What are the five dimensions of personality?	Understand	CMBB01.08
5	What is the perceptual distortion?	Understand	CMBB01.08
6	List out any five common biases in decision making?	Remember	CMBB01.08
7	What are the individual functions of groups?	Understand	CMBB01.08
8	How formal organization is different from informal organization?	Remember	CMBB01.08
9	Explain briefly about brainstorming technique?	Understand	CMBB01.08
10	Write any five factors which contribute to group cohesiveness?	Remember	CMBB01.09
11	Define the term organizational behavior and discuss its nature and importance?	Remember	CMBB01.08
12	Explain the foundations of OB?	Understand	CMBB01.08
13	Discuss the conceptual model of OB?	Remember	CMBB01.09
14	Write the importance of organization behavior?	Understand	CMBB01.09
15	Discuss organizational efficiency?	Understand	CMBB01.09
<b>PART-B (LONG ANSWER QUESTIONS)</b>			
1	Identify the challenges and opportunities managers have in applying OB concepts?	Understand	CMBB01.08

S. No	QUESTION	Blooms Taxonomy Level	Course Outcomes
2	Explain factors involved in developing an OB model?	Remember	CMBB01.08
3	Define personality. What are the determinants of personality?	Understand	CMBB01.08
4	Explain big five model of personality?	Remember	CMBB01.08
5	What are the other personality traits relevant to understanding and managing individuals?	Understand	CMBB01.08
6	Discuss nomothetic approaches to personality?	Understand	CMBB01.08
7	Explain Kelly's theory of personal construct with an illustration?	Remember	CMBB01.09
8	Define perception. Explain the nature and importance of perception?	Remember	CMBB01.09
9	Explain the various managerial implications of perception. How do management effect perceptions of people in an organization?	Remember	CMBB01.09
10	List out few perceptual illusions which help in judging perception skills?	Understand	CMBB01.09
<b>PART-C (CRITICAL ANSWER QUESTIONS)</b>			
1	What do you mean by transactional analysis? How can you release it to organization behavior?	Understand	CMBB01.09
2	Explain behavior modifications and how it is useful in context of Organization behavior.	Remember	CMBB01.09
3	Discuss the nature of perception and promote the people personality in an Organization	Understand	CMBB01.09
4	Determine the advantages of attitudes and abilities of perception of personality.	Remember	CMBB01.09
5	Explain factors of nomethic personality and the nature of organization behavior	Understand	CMBB01.09
6	What are the factors affecting individual behavior and elaborately detail in group behavior	Understand	CMBB01.09
7	What do you mean by individual behavior and determinates of individual behaviour	Remember	CMBB01.09
8	What are the key element of group dynamics and the benefits of group behavior	Remember	CMBB01.09
<b>UNIT-V</b>			
<b>LEADERSHIP, MOTIVATION AND ORGANIZATIONAL STRUCTURE</b>			
<b>PART-A (SHORT ANSWER QUESTIONS)</b>			
1	Write a short note on participative styles of leadership?	Understand	CMBB01.10
2	What are the characteristics of power?	Understand	CMBB01.10
3	Explain the importance of motivation?	Understand	CMBB01.10
4	Compare and contrast Maslow's theory with Herzberg's theory of motivation?	Remember	CMBB01.10
5	What are the different ways of re-establishing equity?	Remember	CMBB01.10
6	List out the advantages and disadvantages of line and staff organization?	Understand	CMBB01.10
7	Define leadership and explain its importance?	Remember	CMBB01.11
8	What are the qualities of successful leaders?	Understand	CMBB01.11
9	Outline various styles of leadership?	Understand	CMBB01.11
10	How does the trait approach work? Discuss its strengths and criticisms?	Remember	CMBB01.11
11	Explain the research methods that have been used to study the leadership behavior?	Remember	CMBB01.11
12	Write a note on situational approach. Explain the situational leadership model?	Understand	CMBB01.12
13	Explain the meaning and types of power?	Understand	CMBB01.12
14	Explain the concept of power tactics?	Remember	CMBB01.12
15	Explain the sources of functional and divisional power in the organization?	Understand	CMBB01.12

S. No	QUESTION	Blooms Taxonomy Level	Course Outcomes
<b>PART-B(LONG ANSWER QUESTIONS)</b>			
1	Define organizational politics. Explain different types of political tactics used for increasing individual's power?	Remember	CMBB01.10
2	List out the causes and consequences of politics behavior?	Remember	CMBB01.10
3	Define motivation and explain its nature and types?	Understand	CMBB01.11
4	Evaluate the contribution of Maslow's need hierarch theory?	Remember	CMBB01.11
5	Explain in detail about the hygiene factor and motivational factors of Herzberg's theory?	Remember	CMBB01.11
6	How do theory-x and theory-Y differ from one another? List out the differences?	Understand	CMBB01.11
7	Explain Alderfer's modified need hierarchy model?	Understand	CMBB01.12
8	Explain McClelland theory of motivation .Can achievement motives be developed?	Remember	CMBB01.12
9	Explain in detail about victor Vroom's theory of motivation?	Understand	CMBB01.12
10	Structure of an organization should be tailor made. Search for a typical structure is vain", comment on this statement. Also explain the factors affecting organization structure?	Remember	CMBB01.12
11	Explain the trait theory in leadership. Discuss its major limitations.	Understand	CMBB01.12
12	Explain the behavioral theories. Discuss their relevance in Organization behavior	Remember	CMBB01.12
13	On what grounds are the Maslow's model and Herzberg's model criticized	Understand	CMBB01.12
<b>PART-B(CRITICAL ANSWER QUESTIONS)</b>			
1	What motivates to be a leader and what are the skills needed to be success in organization	Understand	CMBB01.12
2	What are key elements to good leadership and discuss the situational leadership roles	Remember	CMBB01.12
3	What do you mean by leadership? How is it different from manager ship explain	Understand	CMBB01.12
4	What are differences between autocratic and democratic styles of leadership briefly	Remember	CMBB01.12
5	What do you mean by life cycle theory? Discuss the concept of maturity related to this theory.	Understand	CMBB01.12
6	Do you think women are good leadership? How can they go ahead in corporate leadership?	Remember	CMBB01.12
6	Critically examine Maslow's need theory model. How far in the hierarchical ladder do most people progress	Understand	CMBB01.12
7	Discuss the importance of Herzberg's two factor theory to an organization	Remember	CMBB01.12
8	Write a brief note on goal setting theory and examine the job examine approaches	Understand	CMBB01.12
9	Write short notes on Quality circles, Quality of work life and job sharing	Remember	CMBB01.12
10	How can we work be made more performance oriented and discuss about employee performance.	Remember	CMBB01.12

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