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INSTITUTE OF AERONAUTICAL ENGINEERING

(Autonomous) Dundigal, Hyderabad-500043

FRESHMAN ENGINEERING

TUTORIAL QUESTION BANK

Course Name	:	English
Course Code	:	AHSB01
Class	••	B. Tech I Semester
Branch	• •	Common for ECE / EEE / CE
Academic Year	••	2018 - 2019
Course Coordinator	••	Ms. N. Jayashree, Associate Professor
		Ms. B Anand Lakshmi, Associate Professor
		Ms. P B Esther Rani, Associate Professor
Course Faculty	:	Ms. Waheeda Begum, Assistant Professor
		Ms. E. Madhavi, Assistant Professor
		Dr P. Narasimha Raju, Assistant Professor

COURSE OBJECTIVES (COs):

The course should enable the students to:

I	Communicate in an intelligible English accent and pronunciation.
II Use the four language skills i.e., Listening, Speaking, Reading and Writing effectively.	
III	Develop the art of writing simple English with correct spelling, grammar and punctuation

COURSE LEARNING OUTCOMES (CLOs):

Students, who complete the course, will have demonstrated the ability to do the following:

AHSB01.01	Understand the value of English as an international language and try to improve the knowledge regarding language skills and elements to be perfect in their usage.
AHSB01.02	Express fluently without any grammatical mistakes and also give presentations with proper modulation.
AHSB01.03	Understand listening skills for different purposes with special emphasis on intensive listening.
AHSB01.04	Understand how to contextualize the use of language for different purposes.
AHSB01.05	Ability to comprehend listening skills for different purposes with special emphasis on intensive listening.
AHSB01.06	Develop the ability to understand that Writing skills are essential to be a responsive, attentive and empathetic writer in order to face the real-world situations.
AHSB01.07	Understanding the importance of critical reading to get information from the context with the help of root words and contextual clues.
AHSB01.08	Understand the importance of reading skills for focused and selective information at various levels of professional career.
AHSB01.09	Understand the topic to write different types of argumentative, narrative, descriptive and persuasive paragraphs and essays.
AHSB01.10	Understand the use language for developing behavioral skills.
AHSB01.11	Develop the ability to analyze the language used in descriptions and narrations.

AHSB01.12	Develop the ability to analyze the results of experiments and be competent in writing reports, work in teams in real time situations.		
AHSB01.13	Remember to use the knowledge of grammar and vocabulary in writing more meaningfully.		
AHSB01.14	Understand the importance of language and applying to learn to be sensitive according to the needs of the society		
AHSB01.15	Understand the importance of reading techniques and applying it to literary texts.		
AHSB01.16	Understand the importance of written communication for the future correspondence throw out the career of the students.		
AHSB01.17	.17 Ability to learn and understand techniques of grammar to apply in the functions of English language.		
AHSB01.18	Develop writing skills in order to apply in day to day life.		
AHSB01.19	Understand the importance of vocabulary and writing as an essential ability in the real-time situations for those who desire to advance their career.		

TUTORIAL QUESTION BANK

MODULE - I					
	GENERAL INTRODUCTION AND LISTENING SKILLS				
	Part – A (Short Answer Questions)				
S No	QUESTION	Blooms Taxonomy Level	Course Learning Outcomes (CLOs)		
1	Define the word Communication.	Remember	CAHSB01.01		
2	List the elements of communication process	Understand	CAHSB01.01		
3	Write a few lines about sender and receiver.	Understand	CAHSB01.01		
4	Write a few lines about 'feedback'.	Understand	CAHSB01.01		
5	What is the difference between 'hard skills' and 'soft skills'.	Understand	CAHSB01.01		
6	Write few lines about LSRW skills.	Remember	CAHSB01.04		
7	Write about the significance of English for Engineering students.	Remember	CAHSB01.04		
8	Explain the communication process in few lines.	Understand	CAHSB01.01		
9	Explain why mastering English language is important.	Remember	CAHSB01.04		
10	Give the explanation of the terms 'encode' and 'decode'.	Remember	CAHSB01.04		
11	What is the significance of listening skill?	Remember	CAHSB01.03		
12	Write the difference between listening and hearing	Understand	CAHSB01.01		
13	Define active listening and give the stages of active listening?	Understand	CAHSB01.03		
14	Write few lines about logical listeners?	Understand	CAHSB01.03		
15	What are the stages involved in listening process?	Understand	CAHSB01.03		
16	What do the logical listeners listen to in particular?	Remember	CAHSB01.03		
17	Write few lines about active listener?	Remember	CAHSB01.03		
18	How do the gender barriers affect your listening?	Understand	CAHSB01.03		
19	Write a short note on listening comprehension.	Remember	CAHSB01.08		
20	Mention the various methods used for listening comprehension	Remember	CAHSB01.08		
	Part - B (Long Answer Questions)				
1	Explain in detail the term communication and write about the elements of communication in detail.	Understand	CAHSB01.06		
2	What is meant by communication process and explain the importance of 'encoding' and 'decoding'.	Understand	CAHSB01.04		
3	Define hard skills and soft skills and mention the significance of soft skills for the engineering students.	Understand	CAHSB01.01		
4	Mention the importance of English to gain the employment opportunities by the students of engineering.	Understand	CAHSB01.04		
5	Mention the stages of listening and discuss in detail along with the effectiveness of listening.	Understand	CAHSB01.04		
6	Define the term 'barrier' and explain the different barriers that obstruct the process of listening.	Remember	CAHSB01.04		
7	Define the term 'Listening' and explain the steps to follow for the effectiveness of listening in your own words.	Understand	CAHSB01.04		
8	Explain the importance of 'medium' in establishing the process of communication.	Understand	CAHSB01.05		
9	Explain how the 'sender' and 'receiver' change the roles in order to establish the 'feedback'.	Understand	CAHSB01.05		
10	Define Phonetics and write the various Vowel sounds along with two examples for each sound.	Understand	CAHSB01.01		
11	Mention the various Consonant sounds along with two examples for each sound.	Remember	CAHSB01.03		
12	Mention methods that are followed while listening to the comprehension.	Understand	CAHSB01.11		

answer with examples. 14 List the tips to be followed in order to attain effectiveness to your	CAHSB01.03
i i inderstand to	
	CAHSB01.03
Prepare a conversation between you and the principal of your college asking him permission to participate in games and sports at a state level competition for which you may not be able to attend the classes for one week.	CAHSB01.04
Define the term 'fear' and explain the various ways discussed to overcome it in order to establish successful communication.	CAHSB01.05
17 Write about the various types of listeners elaborately. Remember C.	CAHSB01.05
Define comprehension and explain the various methods to establish understand ceffective listening to comprehension.	CAHSB01.02
	CAHSB01.02
What is the importance of learning sounds in English? Write down the Understand Components with examples.	CAHSB01.03
Part - C (Problem Solving and Critical Thinking Questions)	
	CAHSB01.06
What do you mean by 'assumption' and explain it with a real life Understand Caexample.	CAHSB01.06
	CAHSB01.06
What are the ways to improve listening comprehension? Discuss Understand C. them in detail.	CAHSB01.05
5 Give an account of different types of listeners with examples. Remember C.	CAHSB01.08
	CAHSB01.05
7 Describe a time recently when your ability to listen was impaired by the poor delivery and/or content of another person.	CAHSB01.05
8 What are the sounds of English language? Explain them examples? Understand C.	CAHSB01.05
9 Explain the tips for effective listening. Understand C.	CAHSB01.05
Discuss the process of communication with an example taken from your class room lectures.	CAHSB01.05
MODULE –II	
SPEAKING SKILLS	
Part – A (Short Answer Questions)	
1 0	CAHSB01.08
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• •	CAHSB01.08
	CAHSB01.08
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1 1 0	CAHSB01.08
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	CAHSB01.08
	CAHSB01.08
* * *	CAHSB01.08
	CAHSB01.08
	CAHSB01.10
14 Explain the preparation of power point presentation. Understand C	CAHSB01.08 CAHSB01.08
	· A LICIDAT AO

1.6	Englain the utility of OHD and TV in a presentation	I In denote a d	CALICDO1 00
	Explain the utility of OHP and TV in a presentation.	Understand	CAHSB01.08
	What are the basic techniques of oral presentation?	Remember	CAHSB01.08
	Mention the ways to strengthen your speech.	Remember	CAHSB01.08
	Explain the factors of planning while preparing for a presentation.	Understand	CAHSB01.08
20.	Mention the ways to make power point presentation.	Understand	CAHSB01.08
	Part - B (Long Answer Questions)		_
	What are the important essentials of speaking skills? Explain in detail with examples.	Understand	CAHSB01.12
2.	Explain the term 'barrier'. Give a list of various barriers that obstruct speaking skills.	Remember	CAHSB01.12
	Define oral presentation. Explain the important aspects of planning a presentation.	Understand	CAHSB01.13
4.	Explain in detail the various aspects of practicing and presenting parts	Understand	CAHSB01.13
	of an oral presentation. Give reasons that stand in support of the statement that 'Oral	Understand	CAHSB01.12
	presentation requires a good amount of planning'.	Understand	CAHSB01.12
	Do you think one must need speaking skills in professional life? Explain.	Understand	CAHSB01.12
	What is public speaking? Explaining in detail about addressing a large formal gathering?	Remember	CAHSB01.14
	What is power point presentation? Explain the ways to make power point presentation?	Understand	CAHSB01.14
	Define the term verbal communication and explain its significance in detail.	Remember	CAHSB01.14
10.	Differentiate the methods that are followed in Oral presentation and	Understand	CAHSB01.14
	power point presentation?		
11	W/L-4 i	D	CALICDO1 14
	What is meant by Oral communication? Explain in detailed formal oral communication?	Remember	CAHSB01.14
	Discuss the importance of audience in public speaking?	Understand	CAHSB01.14
13	What are the older visual aids that may still be effective in the class	Remember	CAHSB01.10
	room? Explain.		
	What are the common visual aids? Explain the purpose of the visual aids in detail?	Remember	CAHSB01.10
	Mention the various aspects of body language in establishing successful communication.	Understand	CAHSB01.04
	Discuss the importance of postures and gestures in communication process.	Remember	CAHSB01.10
17.	Define Oral presentation and explain the methods involved in its preparation.	Remember	CAHSB01.10
18.	Explain the various aspects of facial expressions to make effective use of body language.	Understand	CAHSB01.14
	Explain the various ways of preparing power point presentation for oral	Understand	CAHSB01.14
20	presentation. Explain the various steps involved in slide preparation in presenting the	Understand	CAHSB01.14
	power point.	o naci stana	CHIODOLLIT
	Part – C (Problem Solving and Critical Thinkin	g)	
1	Narrate your favourite television program in about two hundred words.	Understand	CAHSB01.14
2	How do you celebrate your birthday?	Understand	CAHSB01.14
3	Do you prefer to communicate verbally or in written form? Why?	Understand	CAHSB01.14
4	Briefly describe various barriers of speaking.	Understand	CAHSB01.14
· ·	Imagine a situation in which you request your father to buy a smart	Shacibuna	C/1110D01.14
5	phone for you. But your father does not like to provide a phone to	Understand	CAHSB01.14

			T
	you as it harms you. Convince your father. Write in the form of role play?		
6	Write a short note on generating talks based on visual prompts	Understand	CAHSB01.14
7	Explain different ways of greeting people in formal and informal	Understand	CAHSB01.14
	situation and discuss how do they matter in communication?		
8	Write about the importance and tools of 'presentation' in oral	Understand	CAHSB01.14
	presentation?		
9	Enumerate on the importance of learning role plays at the under	Understand	CAHSB01.14
	graduate level? (B.Tech)		
10	Construct a role play between you and your boss convincing him for	Understand	CAHSB01.14
	the sanction of one month leave?		
	MODULE-III		
	VOCABULARY AND		
	GRAMMAR		
	Part - A (Short Answer Questions)		T
	Mention any four methods of word formation.	Remember	CAHSB01.13
2.	Write a few lines on 'root words' in English.	Remember	CAHSB01.13
	Mention any six root words taken from foreign languages.	Understand	CAHSB01.13
4.	Write any three prefixes that are used to form new words.	Remember	CAHSB01.13
5.	Mention any two synonyms of the following words:	Remember	CAHSB01.13
	a) Vacant		
	b) True		
	c) Polite		
6.	Mention the antonyms of the following words:	Remember	CAHSB01.13
	a) Generous		
	b) Marvelous		
	c) Professional		
	Write any three suffixes that are used to form new words.	Remember	CAHSB01. 17
8.	Explain the meaning of the word 'abbreviation' and give examples.	Remember	CAHSB01. 17
9.	Write a short note on prepositions of time.	Remember	CAHSB01. 17
	Write a short note on idioms and phrases.	Remember	CAHSB01. 17
	Define Phrase. Mention the types of phrases used in sentences.	Remember	CAHSB01. 17
	Write a short note on modifiers.	Understand	CAHSB01. 17
	Mention different types of articles with suitable examples.	Remember	CAHSB01. 17
	Define compound sentence?	Remember	CAHSB01. 17
	Define subject verb agreement. Give any two examples.	Understand	CAHSB01. 17
	Mention any three rules related to the subject and verb agreement.	Remember	CAHSB01.17
	Mention any six punctuation marks along with the rules of their use.	Understand	CAHSB01.17
	Define modifiers and give examples.	Remember	CAHSB01.17
	Write a short note on indefinite articles.	Understand	CAHSB01.17
20.	Write any three rules related to the usage of the definite article.	Understand	CAHSB01.17
	Part – B (Long Answer Questions)		Ta
1.	Define the word vocabulary. Write in detail about the methods opted	Remember	CAHSB01.07
<u> </u>	for making words in English language.		G 1 *** = 2 1 . 5 =
2.	Write a note on the following:	Remember	CAHSB01.07
	a) Derivation		
	b) Blending		
	c) Neologism	ъ :	GATIODO1 05
3.	Write a short note on the following:	Remember	CAHSB01.07
	a) Derivation		
	b) Compounding	** -	GATTOD CT CT
	Explain how root words can be helpful in improving our vocabulary.	Understand	CAHSB01.07
	Write a note on the usage of prefixes and suffixes from foreign	Remember	CAHSB01.07
	languages in English to form derivatives.		

6.	Define synonyms and antonyms with five examples for each.	Remember	CAHSB01.10		
7.	Define the term punctuation and write a note on the significance of its	Remember	CAHSB01.10		
	components.				
8.	Explain in detail about standard abbreviations that are used in	Understand	CAHSB01.10		
	formal communication.				
9.	Explain how idioms are a group of words used for more effective use	Remember	CAHSB01.10		
	of language and give examples in support of your argument.				
10	Explain the process involved in making one word substitutes and give	Understand	CAHSB01.10		
	suitable examples.				
11.	Define sentence structure and write about compound and complex	Remember	CAHSB01.10		
	sentence formation.				
12	Discuss elaborately about the use of various types of clauses in	Remember	CAHSB01.10		
	sentences.				
13	List the various marks of punctuation and explain them with examples.	Remember	CAHSB01.10		
	Explain the concept of Subject Verb agreement and mention the rules	Understand	CAHSB01.13		
	along with examples.				
15	Explain in detail about the following:	Understand	CAHSB01.13		
	a) Adverbial modifiers				
	b) Adjective modifiers				
16	Explain the following:	Remember	CAHSB01.13		
	a) Adjective modifiers				
	b) Adverbial modifiers				
17.	Mention the types of articles and explain the rules regarding the use of	Remember	CAHSB01.13		
	'a and an'.				
18	Define the definite article. Explain the rules regarding the use of the	Remember	CAHSB01.13		
	definite article.				
19	Explain the rules regarding the omission of the definite article in	Remember	CAHSB01.13		
	sentences.				
20	Define preposition and explain the types of prepositions along with	Remember	CAHSB01.13		
	examples.				
	Part – C (Problem Solving and Critical Thinkin	<u> </u>			
1	Write any three methods that are used to establish the process of	Remember	CAHSB01.13		
	building vocabulary with examples from the most used words in				
	spoken English.				
	Mention the usage of idioms and phrases in English.	Understand	CAHSB01.08		
3	Elaborate the topic "use of phrases and clauses" in balancing the	Understand	CAHSB01.08		
	structure of a sentence.				
4	List any seven synonyms and antonyms of your choice.	Understand	CAHSB01.16		
5	Write about root words from foreign languages and their use in English	Understand	CAHSB01.16		
	with suitable examples				
6	Comment on the statement. "Modifiers when placed wrongly could	Understand	CAHSB01.16		
	result in confusion".				
7	Analyze the importance of usage of comma in different context with	Understand	CAHSB01.16		
	suitable examples.				
8	Explain how punctuation marks affect the structure of the sentences,	Understand	CAHSB01.16		
	discuss about it in detail with relevant examples.				
9	List the punctuation marks that affect the structure of the sentences and	Understand	CAHSB01.16		
	discuss about it in detail with relevant examples.				
10	List out any 10 one word substitutes along with their meaning.	Understand	CAHSB01.16		
MODULE-IV					
	READING SKILLS				
	Part – A (Short Answer Questions)				
	Define reading skills.	Remember	CAHSB01.10		
2.	What is poor reading skill?	Remember	CAHSB01.10		

3	Write about the techniques of reading?	Remember	CAHSB01.10
	Define skimming.	Remember	CAHSB01.10
	Define scanning.	Remember	CAHSB01.10
	Define intensive reading.	Remember	CAHSB01.10
	Define extensive reading	Remember	CAHSB01.10
	What is active reading skill?	Remember	CAHSB01.10
	What is reading comprehension?	Understand	CAHSB01.13
	What is literal comprehension reading?	Understand	CAHSB01.13
	Which technique was suggested by Mortimer Adler?		CAHSB01.10
12.	What are the three steps involved in reading your text more efficiently?	Remember	CAHSB01.10
13.	Briefly discuss about the significance of detailed reading.	Remember	CAHSB01.10
14.	What are the strategies of speed reading?	Remember	CAHSB01.10
15.	What is inferential comprehension reading?	Remember	CAHSB01.10
	What is critical comprehension?	Remember	CAHSB01.10
17.	Define the tree diagram in reading comprehension.	Remember	CAHSB01.10
18.	Discuss about the technique of the Structure-Proposition-Evaluation.	Understand	CAHSB01.13
	State four reasons for poor reading comprehension.		CAHSB01.10
20.	List the features of inferential comprehension.	Remember	CAHSB01.10
	Part – B (Long Answer Questions)		
1.	Write in detail about techniques of reading.	Remember	CAHSB01.14
2.	What are the techniques of reading? Explain with suitable examples?	Understand	CAHSB01.14
3.	Write a note on the Active Reading and Detailed reading speed	Remember	CAHSB01.14
	reading techniques of reading used in different situations		
4.	Mention the techniques that are used to read your textbook more	Understand	CAHSB01.14
	efficiently.		
5.	Write a note on the following	Remember	CAHSB01.14
	a) Speed reading		
	b) Detailed reading		
	Define reading and discuss in detail about the technique of Structure-	Remember	CAHSB01.14
	Proposition-Evaluation.		
	Define preview and write the various aspects of it to use it for an	Remember	CAHSB01.14
	effective reading.		G L TYGE OL A A
	What do you mean by reading actively and discuss the various aspects	Remember	CAHSB01.14
	of it.	D 1	CAHGDO1 15
9.	Write a short notes on:	Remember	CAHSB01.15
	a) Skimming		
10	b) Scanning Explain in detail about the teahnings of Provious Read Recall and how	I In danaton d	CALICDO1 15
	Explain in detail about the technique of Preview-Read-Recall and how it improves reading skills of a student.	Understand	CAHSB01.15
	Explain in detail about structure-proposition-evaluation and mention	Understand	CAHSB01.15
	the ways of applying it in day to day reading skills.	Onderstand	CAHSBULLS
	What are the techniques to be used to improve vocabulary? Explain in	Remember	CAHSB01.15
12.	detail?	Kemember	C/113D01.13
13	Suggest the steps to be followed to read the text book more effectively?	Understand	CAHSB01.15
	Explain in detail about the different types mentioned in reading	Understand	CAHSB01.15
	comprehension?	Ondorstand	
	Define the term comprehension and mention the reasons for poor skills	Understand	CAHSB01.15
	in reading comprehension.	2	2.2.2.201.10
	Write a short note on reading for a gist and Reading for specific	Remember	CAHSB01.15
	information.	110111001	
	Write a note on the following	Understand	CAHSB01.15
-7.	a) Literal comprehension		
	b) Inferential comprehension		
	c) Critical comprehension		
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	Mention the details of drawing a tree diagram and explain how it	Remember	CAHSB01.15
	supports presenting information in the form of a diagram.		
	Define flow chart and discuss the various symbols used while drawing	Remember	CAHSB01.15
	It.	Damanhan	CALICDO1 15
20.	Write a short note on	Remember	CAHSB01.15
	a) Tree diagram		
	b) Flow chart	,	
-	Part – C (Problem Solving and Critical Thinkin		GATTODOL 15
	What are the various reading forms applicable in day to day life? Write in brief about them.	Understand	CAHSB01.15
	Mention the differences between skimming and scanning.	Understand	CAHSB01.15
	Explain in detail about the techniques of reading and mention your	Understand	CAHSB01.15
	preference and give reasons in support of it.	Chaci stana	Critiobo1.13
4	Write few methods to improve reading skill and mention a few real	Understand	CAHSB01.15
	life occasions where they can be applied.	Onderstand	Critiobo1.13
	Explain how the habit of reading changes the human life significantly?	Understand	CAHSB01.15
	Explain the essentials of reading skill to make it an effective skill for	Understand	CAHSB01.15
	real life situations.	Ciracistana	Crinib Bornis
	Explain 'Structure-proposition-evaluation' an interesting reading	Understand	CAHSB01.15
	technique with an example.		
	Mention real life aspects where we can apply intensive reading and	Understand	CAHSB01.15
	extensive reading.		
9	Explain the application of the following techniques	Understand	CAHSB01.15
	a) Detailed reading		
	b) Speed reading		
10	Write a note on the lack of reading skills in students and explain the	Understand	CAHSB01.15
	reasons behind it.		
	MODULR-V		
	WRITING SKILLS		
	Part - A (Short Answer Questions)		
	Mention the significance of writing?	Remember	CAHSB01.16
	Outline the factors that stand in support of writing skills.	Remember	CAHSB01.16
	State any five keys for effective written communication.	Remember	CAHSB01.16
4.	How to avoid common mistakes in writing?	Remember	CAHSB01.16
5.	List any four main characteristics of effective language?	Remember	CAHSB01.16
6.	Define paragraph.	Understand	CAHSB01.16
	How can anyone get benefited by learning to write good paragraph?	Remember	CAHSB01.16
8.	Which things make sure that your paragraph is well-developed?	Remember	CAHSB01.16
	When we should start a new paragraph?	Understand	CAHSB01.16
10.	List the conditions to keep it in mind while writing introduction.	Remember	CAHSB01.16
	Define 'coherence' in paragraph writing.	Remember	CAHSB01.16
12.	State what is sensible writing according to Oxford Dictionary?	Remember	CAHSB01.16
	List all four types of writing.	Remember	CAHSB01.16
14.	. State when we can use expository writing.	Remember	CAHSB01.16
		Tterme me er	CI IIIDD01.10
<u> </u>	Discuss any three main points regarding descriptive writing.	Understand	CAHSB01.16
16.	Discuss any three main points regarding descriptive writing.	Understand	CAHSB01.16
16. 17.	Discuss any three main points regarding descriptive writing. Mention the elements that we should avoid while writing a letter.	Understand Understand Remember Remember	CAHSB01.16 CAHSB01.16
16. 17. 18.	Discuss any three main points regarding descriptive writing. Mention the elements that we should avoid while writing a letter. Differentiate what is formal letter writing and informal letter writing.	Understand Understand Remember	CAHSB01.16 CAHSB01.16 CAHSB01.16
16. 17. 18. 19.	Discuss any three main points regarding descriptive writing. Mention the elements that we should avoid while writing a letter. Differentiate what is formal letter writing and informal letter writing. List all the components that a formal letter should have.	Understand Understand Remember Remember	CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16
16. 17. 18. 19.	Discuss any three main points regarding descriptive writing. Mention the elements that we should avoid while writing a letter. Differentiate what is formal letter writing and informal letter writing. List all the components that a formal letter should have. Define email writing?	Understand Understand Remember Remember Remember	CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16
16. 17. 18. 19. 20.	Discuss any three main points regarding descriptive writing. Mention the elements that we should avoid while writing a letter. Differentiate what is formal letter writing and informal letter writing. List all the components that a formal letter should have. Define email writing? Write few examples for closing sentences used in formal letter. Part - B (Long Answer Questions) Write briefly about five Keys to Effective Written Communication in	Understand Understand Remember Remember Remember	CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16
16. 17. 18. 19. 20.	Discuss any three main points regarding descriptive writing. Mention the elements that we should avoid while writing a letter. Differentiate what is formal letter writing and informal letter writing. List all the components that a formal letter should have. Define email writing? Write few examples for closing sentences used in formal letter. Part - B (Long Answer Questions) Write briefly about five Keys to Effective Written Communication in your own words.	Understand Understand Remember Remember Remember Understand Understand	CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16
16. 17. 18. 19. 20.	Discuss any three main points regarding descriptive writing. Mention the elements that we should avoid while writing a letter. Differentiate what is formal letter writing and informal letter writing. List all the components that a formal letter should have. Define email writing? Write few examples for closing sentences used in formal letter. Part - B (Long Answer Questions) Write briefly about five Keys to Effective Written Communication in	Understand Understand Remember Remember Remember Understand	CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16 CAHSB01.16

3.	Discuss about the format of a formal letter.	Remember	CAHSB01. 17
4.	What do you mean by effectiveness of writing? Explain	Remember	CAHSB01. 18
5.	Write in detail about the five keys to effective written communication.	Remember	CAHSB01. 18
6.	Explain in detail about the significance and essentials of writing skills.	Remember	CAHSB01. 18
	Explain in detail about the types of writing with examples.	Remember	CAHSB01. 18
8.	Write a short note on	Understand	CAHSB01. 18
	a) Logical bridges		
	b) Verbal bridges		
9.	How to write introduction and conclusion for any piece of good	Remember	CAHSB01. 18
	writing? Explain		
10	Write an inquiry letter to your college regarding transport and hostel	Understand	CAHSB01. 18
	facility.	D 1	GATTGD01 10
	What are the general tips for writing emails in English? Explain	Remember	CAHSB01. 18
	Write briefly about three common types of Emails in English.	Remember	CAHSB01. 18
	Explain about the significance of letter writing.	Remember	CAHSB01. 18
	What is the main purpose of persuasive writing? Explain	Remember	CAHSBOL 18
15	Explain why Descriptive writing is considered as the earliest form of	Understand	CAHSB01. 18
1.6	writing Define and discuss the format of report writing	Remember	CAHSB01. 18
	Define and discuss the format of report writing	Remember	
	Explain in detail about the process of writing a report Write a report on the technical fest in your college that exhibits the	Understand	CAHSB01. 18 CAHSB01. 18
10	technical talent of your institution.	Understand	CARSBUI. 16
10	Mention the differences between formal and informal report writing	Understand	CAHSB01. 18
17	with examples.	Officerstand	CAIISDOI. 10
20	Write a report on the book exhibition regularly conducted in	Remember	CAHSB01. 18
20	Hyderabad this year.	Remember	CIMISBOI. 10
	Part – C (Problem Solving and Critical Thinkin	σ	
1	Write about the classical piece of writing which serves as an example	Understand	CAHSB01.19
	of persuasive writing.		
2	Write a report on a cultural event that included students' participation	Understand	CAHSB01. 19
	in your college.		
3	Mention the occasions of writing in real life and explain the	Understand	CAHSB01. 19
	Characteristics of Effective Language in your own words.		
4	Write an essay on the success of Hima Das as the winner of gold medal	Understand	CAHSB01. 19
	in 400m final race in the IAAF World Under-20 Athletics		
	Championship with a good introduction and conclusion		
5	Write a letter of complaint to the Municipal Commissioner about the	Understand	CAHSB01. 19
	menace of stray dogs in your area.		
6	Draft an email to the customer complaining about delay in delivering	Understand	CAHSB01. 19
	the goods ordered.		G . ***
7	Write an informal report of an exhibition of books that you visited	Understand	CAHSB01. 19
-	recently.	** .	G LYYGD 01 10
8	Write a letter to the principal asking him to grant permission to attend a	Understand	CAHSB01. 19
	seminar.	** 1	GATTODOL 12
9	Write a report giving the details of the Tech-fest conducted in your	Understand	CAHSB01. 19
10	college.	TT 1 . 1	CATIODO1 10
10	Write a short story that consists of your favorite character from the	Understand	CAHSB01. 19
	stories that were read during the childhood.		

Prepared By: Ms. N Jayashree, Associate Professor

HOD, FRESHMAN ENGINEERING